



BOARD OF TRUSTEES
Community College District No. 522
Red Bud Campus
Performing Arts Room
October 16, 2019
6:00 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
 - A. Special Meeting of September 16, 2019**
 - B. Executive Session of September 16, 2019**
 - C. Public Hearing of September 25, 2019**
 - D. Regular Board Meeting of September 25, 2019**
 - E. Executive Session 1 of September 25, 2019**
 - F. Executive Session 2 of September 25, 2019**

VII. APPROVAL OF BILLS

Education Fund	\$4,455,769.05
Operations & Maintenance Fund	129,282.45
Restricted Purposes Fund	118,715.76
Trust & Agency Fund	10,083.35
Audit Fund	1,400.00
Liability, Protection & Settlement Fund	11,054.42
Grand Total All Funds:	\$4,726,305.03

■ VIII. PLANNING AND POLICY COMMITTEE REPORT

A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY AND ADMINISTRATIVE PROCEDURE

1. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 7013 and Administrative Procedure 7013AP, Telephone Service.

■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

A. BID AWARDS

1. Consideration of the recommendation to award the purchase of an Apollo PH Medium/Lenovo (patient simulator) to CAE Healthcare, Inc., Sarasota, FL in the amount of \$36,175.53, funded by the Perkins grant.
2. Consideration of the recommendation to award the purchase of a Panasonic DLP Laser Projector to Schillers, St. Louis, MO in the amount of \$28,722.50, purchased from departmental budgeted funds.
3. Consideration of the recommendation to approve contract for AT&T Switched Ethernet (ASE) network services for five years (October 30, 2019 through October 29, 2024) at a monthly rate of \$2,353.87, purchased from departmental budgeted funds.

B. UNION APPRENTICESHIP TRAINING

1. Consideration of the recommendation to submit six union invoices as follows totaling \$159,000 for Construction Apprenticeship training for the Spring 2019 semester:

Southern Illinois CJAP	\$65,800.00
Iron Workers Local 392	\$18,400.00
Painters District Council No. 58	\$15,600.00
Sheet Metal Workers Local 268	\$21,600.00
Plumbers and Pipefitters Local 101 JATC	\$13,200.00
Steamfitters Local 439	\$24,400.00

■ **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

A. GRANTS

1. **Consideration of the recommendation to accept grants.**

B. AGREEMENTS

1. **Consideration of the recommendation to approve agreements.**

C. GIFTS TO THE COLLEGE

1. **Consideration of the recommendation to accept gifts to the college.**

D. ACADEMIC CALENDARS

1. **Consideration of the recommendation to approve the final 2020-2021 academic calendar of Southwestern Illinois College.**
2. **Consideration of the recommendation to approve the initial 2021-2022 academic calendar of Southwestern Illinois College.**
3. **Consideration of the recommendation to approve the Adult Education 2020-2021 academic calendar.**
4. **Consideration of the recommendation to approve the Aviation Maintenance Technology 2020-2021 academic calendar.**

E. RESIGNATION

1. **Consideration of the recommendation to accept the resignation of Aysha Flowers, Adult Education Early School Leaver Coordinator, St. Clair County, effective close of business October 3, 2019.**

F. APPOINTMENTS

1. **Consideration of the recommendation to appoint three part-time grant-funded SWIC EE positions of ATS Driver effective November 1, 2019 at an hourly rate of \$12.79 per hour for up to 28 hours per week and contingent upon the continued receipt of external funding.**
2. **Consideration of the recommendation to appoint two part-time grant-funded SWIC EE positions of ATS Reservationist effective November 1, 2019 at an hourly rate of \$10.58 per hour for up to 28 hours per week and contingent upon the continued receipt of external funding.**
3. **Consideration of the recommendation to appoint the part-time Custodian position in the Physical Plant department at the Sam Wolf Granite City Campus effective November 1, 2019 at an hourly rate of \$12.88 for up to 28 hours per week.**

4. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Assistant Director of Adult Education effective November 1, 2019 at an annual salary of \$59,000, Grade 3, and subject to the Personnel Procedures for Administrators and the continued receipt of external funding.**
5. **Consideration of the recommendation to appoint the full-time administrative position of HR Generalist effective October 17, 2019 at an annual salary of \$55,000, Grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
6. **Consideration of the recommendation to appoint the retitled and restructured full-time administrative position of Payroll Assistant effective November 1, 2019 at an annual salary of \$35,000, Grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
7. **Consideration of the recommendation to transfer PTEC-096, Video Conferencing Specialist to PTEC-009, Learning Resources Specialist, effective November 1, 2019 at the same rate of pay (\$15.89) in accordance with Article 6.D, page 8 of the SWIC EE CBA and with consent of the incumbent bargaining unit member.**

G. SCHMIDT ART CENTER INTERIM STAFFING PLAN

1. **Consideration of the recommendation to assign Paula Haniszewski to the role of Interim Curator effective September 9, 2019 with a \$3,500 monthly stipend.**
2. **Consideration of the recommendation to assign Kelsey Huelsmann to the role of Interim Schmidt Art Center Office Manager effective September 23, 2019 with a \$2,500 monthly stipend.**
3. **Consideration of the recommendation to approve Federal Work Study and Regular Work Study Student Workers to assist with art exhibitions and Schmidt Art Center needs for the Fall 2019 and Spring 2020 semesters.**

H. AUTHORIZATION TO CREATE AND TO ADVERTISE

1. **Consideration of the recommendation to create and to advertise the full-time grant-funded SWIC EE position of Education to Careers Coordinator, Grade 7, and contingent upon the continued receipt of external funding.**

I. AUTHORIZATION TO HIRE

1. **Consideration of the recommendation to hire Tatyanna Winters as a part-time tutor in the Belleville AmeriCorps program for the 2019-2020 program year.**
2. **Consideration of the recommendation to hire Joshua Saunders as a part-time Engineering instructor in the Math and Sciences Division for the Spring 2020 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty.**

3. **Consideration of the recommendation to hire Ashley Reeves as a part-time Nurse Assistant instructor in the Health Sciences and Homeland Security Division for the Spring 2020 semester at an hourly rate of \$41.73 and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty.**
4. **Consideration of the recommendation to hire Holly Higgenbotham as a part-time non-union LACE Assistant for Radiologic Technology at an hourly rate of \$20.37 for the Fall 2019 semester.**

J. PROFESSOR EMERITUS STATUS: AVIATION MAINTENANCE

1. **Consideration of the recommendation to grant Professor Emeritus Status and to rehire Robert Beckett for Aviation Maintenance effective November 12, 2019 at an hourly rate set in accordance with Article 21 of the full-time Faculty Memorandum of Understanding, and subject to review and re-application for continuation and/or rehire prior to November 11, 2020 in accordance with Board Policy 3005.**

K. TENTATIVE ELIGIBILITY HIRING LIST FOR FULL-TIME COMMISSIONED OFFICERS

1. **Consideration of the recommendation to approve the tentative Hiring Eligibility List for full-time Commissioned Public Safety Officers at the Belleville Campus and the Sam Wolf Granite City Campus.**

L. SWIC EE CLASSIFICATION REVIEW

1. **Consideration of the recommendation to assign SSS-050 to Grade 7 and to adjust the salary of bargaining unit member James Grinnell to \$38,903 as defined in Article 15.D, page 42 of the SWIC EE CBA, effective November 1, 2019.**

M. CHANGE IN EMPLOYMENT START DATE

1. **Consideration of the recommendation to change the employment start date for ATS Driver, Brittany Robinson, to November 1, 2019.**

N. MEDICAL INSURANCE PLANS FOR 2020 CALENDAR YEAR

1. **Consideration to renew medical insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2020 through December 31, 2020.**

SWIC Full-Time Employee (averaging 37.5-40 hours per week)			
PPO I / HDHP			
Total Monthly Cost	Employee Share	Employer Share	Option
\$694.85	\$173.71	\$521.14	Single
\$2,154.06	\$538.52	\$1,615.55	Family
PPO II			
Total Monthly Cost	Employee Share	Employer Share	Option
\$778.88	\$194.72	\$584.16	Single
\$2,414.51	\$603.63	\$1,810.88	Family
PPO III / Bronze Plan			
Total Monthly Cost	Employee Share	Employer Share	Option
\$640.59	\$101.79	\$538.80	Single
\$1,985.82	\$496.46	\$1,489.37	Family

SWIC Part-Time Employee (working an average of 30 hours per week)			
PPO I / HDHP			
Total Monthly Cost	Employee Share	Employer Share	Option
\$694.85	\$694.85	\$0	Single
\$2,154.06	\$2,154.06	\$0	Family
PPO II			
Total Monthly Cost	Employee Share	Employer Share	Option
\$778.88	\$778.88	\$0	Single
\$2,414.51	\$2,414.51	\$0	Family
PPO III / Bronze Plan			
Total Monthly Cost	Employee Share	Employer Share	Option
\$640.59	\$101.79	\$538.80	Single
\$1,985.82	\$1,447.02	\$538.80	Family

O. DENTAL INSURANCE PLAN FOR 2020 CALENDAR YEAR

- 1. Consideration to renew the dental insurance plan, administered by BlueCross BlueShield of Illinois, for the period January 1, 2020 through December 31, 2020.**

SWIC Full-Time Employee (averaging 37.5-40 hours per week)			
Dental			
Total Monthly Cost	Employee Share	Employer Share	Option
\$26.98	\$6.74	\$20.24	Single
\$53.58	\$13.40	\$40.18	Employee Plus One
\$98.61	\$24.66	\$73.95	Family

P. VOLUNTARY VISION PLAN FOR 2020 CALENDAR YEAR

- 1. Consideration to renew the voluntary vision insurance plan, administered by UniCare/UniView Vision, for the period January 1, 2020 through December 31, 2020.**

Vision			
Total Monthly Cost	Employee Share	Employer Share	Option
\$9.29	\$9.29	\$0	Single
\$16.26	\$16.26	\$0	Employee Plus One
\$26.01	\$26.01	\$0	Family

Q. VOLUNTARY LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT PLANS FOR 2020 CALENDAR YEAR

- 1. Consideration to renew the basic and voluntary life and accidental death & dismemberment plans, administered by Cigna, for the period January 1, 2020 through December 31, 2020.**

R. RATIFICATION OF PART-TIME PERSONNEL ACTIONS

- 1. Consideration of the recommendation to ratify the September 2019 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

XV. ADJOURNMENT