



**BOARD OF TRUSTEES  
Community College District No. 522  
Belleville Campus  
Marsh Conference Room  
September 25, 2019  
5:00 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. OATH OF OFFICE**
- V. ROLL CALL BY SECRETARY**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**
  - A. Regular Board Meeting of August 28, 2019**
  - B. Executive Session of Regular Board Meeting of August 28, 2019**

**IX. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$1,757,495.37</b>
<b>Operations &amp; Maintenance Fund</b>	<b>145,930.70</b>
<b>Restricted Purposes Fund</b>	<b>316,660.90</b>
<b>Trust &amp; Agency Fund</b>	<b>9,684.31</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>15,532.18</b>
<b>Grand Total All Funds:</b>	<b>\$2,245,303.46</b>

■ **X. PLANNING AND POLICY COMMITTEE REPORT**

**A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 3002 AND BOARD POLICY 3005**

1. **Consideration of the recommendation to adopt proposed amendments to Board Policy 3002, Eligibility for Initial Employment, and Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

■ **XI. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. RENEWAL OF MICROSOFT CAMPUS AGREEMENT**

1. **Consideration of the recommendation to renew the annual Microsoft Campus Agreement, Volume Licensing in Enrollment for Education Solutions (EES) with CDW-G, Chicago IL in the amount of \$57,985.75.**

**B. FY 2020 METRO TRANSPORTATION PASS PROGRAM**

1. **Consideration of the recommendation to approve agreement between Bi-State Development Agency of the Missouri-Illinois Metropolitan District, the Metro East Transit District of St. Clair County, and Southwestern Illinois College, District #522 for the Fall 2019, Spring 2020 and Summer 2020 semesters .**

**C. DISPOSAL OF CAPITAL ASSETS**

1. **Consideration of the recommendation to dispose of the Red Bud Modular Building, SWIC property tag number 00012930, in accordance with Board Policy 6008.**
2. **Consideration of the recommendation to dispose of two mowers and two pickup trucks per list providing SWIC tag information, equipment description, cost and date of purchase, in accordance with Board Policy 6008.**
3. **Consideration of the recommendation to dispose of a Sharp HD television, SWIC property tag number 014324, in accordance with Board Policy 6008.**
4. **Consideration of the recommendation to dispose of equipment from the closed Automotive Collision Repair Technology program per list providing SWIC tag information, equipment description, cost and date of purchase, in accordance with Board Policy 6008.**

**D. FY 2020 ANNUAL BUDGET**

1. **Consideration of the recommendation to adopt by title only Resolution Adopting Fiscal Year 2019-2020 Budget.**
2. **Consideration of the recommendation to adopt: Resolution Adopting Fiscal Year 2019-2020 Budget.**

## ■ XII. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

### A. GRANTS

1. Consideration of the recommendation to accept grant awards.

### B. AGREEMENTS

1. Consideration of the recommendation to approve agreements.

### C. TENTATIVE LIST OF GRADUATES, 2019 SUMMER SEMESTER

1. Consideration of the recommendation to approve the tentative list of graduates for the 2019 Summer semester.

### D. RUNNING START AGREEMENT TEMPLATES

1. Consideration of the recommendation to approve template of the Running Start Agreement for Homeschooled Students and the template of the Running Start Intergovernmental Cooperation Agreement for the 2020-2021 academic year.

### E. RESIGNATIONS

1. Consideration of the recommendation to accept the resignation of Jordan May, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business September 30, 2019.
2. Consideration of the recommendation to accept the resignation of Nicole Dutton, Curator and Facility Coordinator of the William & Florence Schmidt Art Center, effective close of business September 6, 2019.

### F. RETIREMENT NOTIFICATION

1. Consideration of the recommendation to accept the retirement notification of Lee Smith, Associate Professor and Coordinator, Fire Science Education program, effective close of business July 31, 2020.

### G. APPOINTMENTS

1. Consideration of the recommendation to appoint five SWIC EE part-time grant-funded positions of ATS Driver effective October 1, 2019 at an hourly rate of \$12.79 each based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding.
2. Consideration of the recommendation to appoint the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective October 1, 2019 at an annual salary of \$38,188.00 with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.

3. **Consideration of the recommendation to appoint the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective October 1, 2019 at an annual salary of \$38,188.00 with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
4. **Consideration of the recommendation to appoint the part-time position of Public Safety Commissioned Officer at the Belleville Campus effective October 1, 2019 at an rate of \$17.00 per hour with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
5. **Consideration of the recommendation to appoint a full-time Custodian position in the Physical Plant Department at the Belleville Campus effective October 1, 2019 at a rate of \$21.15 per hour.**
6. **Consideration of the recommendation to appoint the full-time administrative position of Evaluation Specialist in the Enrollment Services Division effective October 1, 2019 at an annual salary of \$40,000 at salary grade 1 and subject to the Personnel Procedures for Administrators.**
7. **Consideration of the recommendation to appoint the retitled and restructured full-time administrative position of Chief Human Resources and Operations Officer effective October 1, 2019 at an annual salary of \$108,500 at salary grade 10 and subject to the Personnel Procedures for Administrators.**

#### **H. REQUESTS TO HIRE**

1. **Consideration of the recommendation to hire full-time and part-time members in the Belleville AmeriCorps program for the 2019-2020 program year:**  
  
**Yasanne Garrett, full-time tutor**  
**Grace Hodges, part-time tutor**
2. **Consideration of the recommendation to hire part-time faculty in the Health Sciences & Homeland Security Division and the Technical Education Division for the Fall 2019 and Spring 2020 semesters at a determined salary based on educational attainment and number of credit hours assigned and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**  
  
**Katie Halliwill, Medical Laboratory Technology, Spring 2020**  
**John Gathard, Electrical Program, September 26, 2019**  
**Michael Jackson, Welding Program, September 26, 2019**
3. **Consideration of the recommendation to hire Ralph Roach, Jr. as a part-time non-union LACE Assistant for Sign Language Studies at an hourly rate of \$20.37 for the Spring 2020 semester.**

4. **Consideration of the recommendation to hire Jeffrey Baltes and Torri Kuhse to the two part-time SWIC EE positions of Greenhouse Technician at the Belleville Campus at an hourly rate of \$15.00 for up to 28 hours per week for each position.**
5. **Consideration of the recommendation to hire a part-time non-union instructor in the Community Education Division for Fall 2019:**

**Dian Bazzell, Illustrator Basics & Basics Photo Touch Up**

6. **Consideration of the recommendation to hire Ivan Simms to the part-time SWIC EE position of Physical Fitness Specialist effective September 26, 2019 at an hourly rate of \$17.50 for 10-20 hours per week in accordance with the SWIC Educational Employees IFT-AFT Local 6600 salary schedule.**
7. **Consideration of the recommendation to ratify the hire of part-time faculty for the Fall 2019 semester under emergency-hire conditions and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Math & Sciences**

**Ricky Harre, Agriculture (08.15.19)**

**Technical Education**

**Michael D. Moore, Electrical (09.04.19)**

**Richard Price, Electrical (09.16.19)**

**Bryce Dickenson, Welding (09.19.19)**

**I. ADMINISTRATIVE, PROFESSIONAL AND SUPERVISORY STAFF (EDUCATION AND GRANT FUNDED) SALARY INCREASE FOR FY 2020**

1. **Consideration of the recommendation to approve Fiscal Year 2020 Amended Reappointment of Full-time Professional and Supervisory Staff per Appendix A and subject to the Personnel Procedures for Administrators.**

**J. CLASSIFICATION REVIEW FOR SWIC EE POSITION**

1. **Consideration of the recommendation to assign the Workforce Development Coordinator position (SSS-076) to Grade 5 and adjust the salary of bargaining unit member Donna Forsyth to \$41,411 effective September 1, 2019 as defined in Article 15.D. page 42 of the SWIC EE collective bargaining agreement.**

**K. REQUEST TO CREATE AND TO ADVERTISE**

1. **Consideration of the recommendation to create and to advertise the full-time grant-funded administrative position of Program Outreach Coordinator at salary grade 2 and subject to the Personnel Procedures for Administrators and the continued receipt of external funding.**

2. **Consideration of the recommendation to create and to advertise two full-time administrative positions of Student Services Specialist at salary grade 1 and subject to the Personnel Procedures for Administrators and the continued receipt of external funding.**

**L. RATIFICATION OF PART-TIME PERSONNEL ACTIONS FOR JULY 2019**

1. **Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions for July 2019 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XIII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XIV. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XV. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XVI. MISCELLANEOUS**

**XVII. ADJOURNMENT**