

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
May 8, 2024

Committee members present: Mark Morton, Chair
Steve Campo
Sean McPeak (arrived at 5:33 p.m.)

Trustees present: Nick Raftopoulos
Dane Tippet
Tracy Vallett

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Brad Sparks
Robert Tebbe
Jacob Wheeler
Bernie Yursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Campo, to approve the minutes of the April 10, 2024 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Yursa presented the Public Safety report for April 2024. He highlighted an incident that occurred April 27 on the MetroLink platform. A SWIC Public Safety Officer was pepper-sprayed upon approaching a male, who was arrested and issued one count of felony aggravated battery.

SWGCC Update

Sue McClure, Campus Executive Director SWGCC, provided the following report concerning activities and accomplishments at the Sam Wolf Granite City Campus.

Based on industry needs, SWGCC is again expanding academic program offerings. For this fall 2024, Avionics and Pharmacy Technician programs will be offered at SWGCC. Also, the evening Nursing program is expanding and is projected to more than double in enrollment. With

the expansion comes the need for updated rooms with data, electric, computers, Promethean Boards and furniture along with room renovations. SWGCC appreciates the institutional and campus support to expand programs that will address industry needs.

Mark your calendars for the 22nd Annual SWGCC Chuck Whitehead Golf Scramble scheduled for Friday, May 17. The tournament has a 9 a.m. shotgun start and will be played this year at Far Oaks Golf Club, Caseyville. This fun event supports student scholarships.

SWGCC has hosted several recent tours and events for local middle, junior high and high school students. On 4/22/24, about 120 sixth grade students and staff from the Collinsville School District toured the campus and participated in hands-on activities in PMT, Med Surg Tech, Culinary and AVMT. The faculty were amazing ambassadors for SWGCC. Big thanks to our Admissions staff too.

During April, the campus also hosted advisors and other student services personnel to help them become more familiar with the unique array of programs offered at SWGCC.

Per Mark Bosworth/ITC:

The Illinois Skills contest is scheduled for April 26th in Peoria. This year, the Precision Machining department is proud to announce that it will be represented by an impressive cohort of 11 talented students, all geared up to compete in 5 challenging CNC contests. With aspirations set high, the department aims to secure spots for 7 of these students in the national contest slated for June, showcasing their skills at the national level. This year's Skills event sees a student from the HVAR department and three from the nursing program participating with hopes of joining the PMT students in June. The results will be unveiled on Saturday, April 27th.

Meanwhile, the electrical department remains on the forefront of innovation, with ongoing efforts to enhance the SWGCC PLC labs to accommodate a growing number of students. Plans are also underway to embark on the construction of new trainers for the control systems classes enriching the educational experience and ensuring students are equipped with the latest tools and technologies.

The Masters of CNC contest concluded on April 19th at the new AMA building. This marks the second year of the competition, witnessing a remarkable doubling in student participation compared to last year. A total of 48 students from 9 high schools competed, with three of these schools coming from Missouri. A Triad student emerged as the overall winner, earning a \$3,000 cash prize along with a \$2,500 scholarship to enroll in one of SWIC's Industrial programs. The contest was generously supported by funding from ProjectMFG and Mastercam.

Facilities Report

The Facilities Report consisting of the District-wide Project Status Report and the PHS Project Summary was provided to the trustees. A change order to cut off the A-frame on the front of the lobby and install a flat roof will be brought for approval next month. The rooms located at the back of the structure will be completed by the end of July.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

OMNIBUS VOTE

Mr. Campo moved, seconded by Mr. McPeak, for an omnibus vote to consider agenda items B.1. through E.7. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, and Mr. Morton. Nays: none. The motion carried.

BID AWARD

CFO Jacob Wheeler presented a request to award the lowest responsible bidder the construction of a Head House at the Belleville Campus to Bruce Unterbrink Construction, Inc., Greenville, IL in the amount of \$126,000 utilizing Perkins Grant and budgeted departmental funds.

REQUEST FOR PROPOSAL AWARD

CFO Wheeler presented a request to continue food service for the Belleville Campus and the Southwestern Illinois Justice and Workforce Development Campus with ARAMARK, Philadelphia, PA.

PURCHASES AND LEASE

CFO Wheeler presented a request to award the purchase of 500 classroom chairs to Louer Facility Planning, Inc., Collinsville, IL in the amount of \$120,660.00 utilizing Police Academy Grant.

CFO Wheeler presented a request to award the purchase of six ICT-1 intermediate controls trainers to Base Labs, Inc., Stone Mountain, GA in the amount of \$59,640.00 utilizing Perkins Grant.

CFO Wheeler presented a request to award the purchase of signage for the Advanced Manufacturing Academy to ASI Signage Innovations, St. Louis, MO in the amount of \$33,487.47 utilizing budgeted departmental funds.

CFO Wheeler presented a request to award the purchase of two solar mobile security camera systems to Utilitra, Edwardsville, IL in the amount of \$96,720.72 utilizing budgeted departmental funds.

CFO Wheeler presented a request to award the purchase of tooling equipment to 5th AXIS, San Diego, CA in the amount of \$26,962.00 utilizing Perkins Grant.

CFO Wheeler presented a request to award the lab renovation at the Sam Wolf Granite City Campus to Trane, St. Louis, MO in the amount of \$757,300 utilizing Haas Higher Education grant.

CIO Linda Andres presented a request to purchase three R660 PowerEdge servers from Dell, Round Rock, TX in the amount of \$48,025.26 utilizing budgeted departmental funds.

CIO Andres presented a request to purchase 30 Netgear 24-port switches from CDW-G, Chicago, IL in the amount of \$50,219.70 utilizing budgeted departmental funds.

CIO Andres presented a request to purchase the subscription, installation and training of GT eForms from Gideon Taylor Consulting, American Ford, UT in the amount of \$31,550 utilizing budgeted departmental funds.

CFO Wheeler presented a request to lease Print Shop production equipment from Sumner One, Highland, IL in the amount of \$5,362.24 per month for a period of 60 months.

CONTRACTS AND AGREEMENTS

Interim CAO Brad Sparks presented a request to approve advertising and sponsorship agreement with Gateway Acquisitions, Inc., dba World Wide Technology Raceway, Madison, IL in the amount of \$17,000 for the period April 15, 2024 through December 31, 2024 utilizing budgeted departmental funds.

Chief Administrative Services Officer Bernie Ysursa presented a request to ratify the additional work completed at the Advanced Manufacturing Academy utilizing budgeted departmental funds. Trustee Tippet questioned the amount charged by Farnsworth and directed staff to research and to let him know.

Holland Construction Services, Swansea, IL	\$366,626.95
Farnsworth Group, Belleville, IL	\$268,013.00
JF Electric, Edwardsville, IL	\$318,329.68
Litteken Plumbing, Trenton, IL	\$172,132.00

CIO Andres presented a request to renew the Avaya software and hardware maintenance agreements for FY25 with STL Communications, Chesterfield, MO in the amount of \$159,821.56 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds.

CIO Andres presented a request to renew SOPHOS Endpoint security protection with SHI International Corp., Somerset, NJ in the amount of \$445,280.40 for the period July 1, 2024 through June 30, 2027 utilizing budgeted departmental and institutional funds.

CIO Andres presented a request to renew maintenance of KACE software for FY25 with DLT Solutions, LLC, Herndon, VA in the amount of \$37,991.40 utilizing budgeted departmental funds.

CIO Andres presented a request to renew WorkSpace One software licensing with Dell, Round Rock, TX in the amount of \$44,811 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds.

CIO Andres presented a request to renew VMWare and vSAN licensing for FY25 with CDW-G, Chicago, IL in the amount of \$71,805.55 utilizing budgeted departmental funds.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the above-listed items as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (These items will appear on the consent agenda.)

ANNUAL SOFTWARE & HARDWARE MAINTENANCE

CIO Andres presented a list of the annual software and hardware maintenance and stated she tries to stay consistent year to year but costs continue to go up. No action was required from the committee.

FY 2025 TENTATIVE BUDGET

CFO Wheeler provided a recap of the FY 2025 Tentative Budget. The FY 2025 operating budget reflects an increase in budgeted expenditures due mainly to the college’s continual commitment to replace old capital items. Total operating revenue is projected to increase from the prior year budget due to an increase in enrollment and other projected increases.

The Tentative Budget will be on display for 30 days. A public hearing will be held prior to the June Board meeting, at which time the final budget will be adopted. No action was required from the committee.

FINANCE REPORT

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler.

OTHER COMMITTEE RELATED BUSINESS

The next meeting of the Facilities and Finance Committee will be Wednesday, June 12, 2024 at 5:30 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Campo, to adjourn the meeting at 6:09 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary