PLANNING AND POLICY COMMITTEE

Seibert Conference Room Belleville Campus May 8, 2024

Committee members present: Nick Raftopoulos, Chair

Dane Tippett Tracy Vallett

Trustees present: Steve Campo

Sean McPeak Mark Morton

Administrators present: Nick Mance

Linda Andres
Danielle Chambers

Sue McClure
Brad Sparks
Bob Tebbe
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Raftopoulos called the meeting to order at 6:09 p.m.

APPROVAL OF MINUTES

Mr. Tippett moved, seconded by Ms. Vallett, to approve the minutes of the April 10, 2024 meeting as submitted. Upon a roll call vote those trustees voting aye were Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos. Nays: none. The motion carried.

REVIEW OF BOARD POLICY 8013

Administration reviewed Board Policy 8013: Programs & Services for Older Persons and recommended no changes.

Mr. Tippett moved, seconded by Ms. Vallett, to recommend the Board of Trustees approve administration's review of Board Policy 8013: Programs & Services for Older Persons. Upon a roll call vote those trustees voting aye were Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY 4004

Chief Student Services Officer Danielle Chambers presented proposed amendments to Board Policy 4004: Residency.

Mr. Tippett moved, seconded by Ms. Vallett, to recommend the Board of Trustees approve first reading of proposed amendments to Board Policy 4004: Residency. Upon a roll call vote those trustees voting aye were Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos. Nays: none. The motion carried. (This item will appear on the consent agenda.)

INFORMATION TECHNOLOGY HIGHLIGHTS

In addition to every day requests, Chief Information Officer Linda Andres stated the team is focusing on the following:

Completed: Campus Solution PUM31 with FASFA changes

Data collection for Trio Grant

FY24 bulk buy - laptops and desktops are on the way

Correction of leave accrual balances IPEDS Spring Data Collection FY25 budget preparation

Adding Dual Credit code to Syllabus Standardization

HLC Criterion 1 and Criterion 2 drafts handed over to editing team.

Implementing proposed requisite changes and test score cutoffs for Fall 2024.

Continuing working on FASFA simplification (complication) project. Because of IT and Financial Aid, SWIC will be one of the first in the nation to successfully incorporate the changes to the FAFSA application and is in better shape than most institutions. Special thanks to Chris Melvin and Katie Dawson.

Continuing to upgrade machines to Windows 11 and Office 2021.

Adjunct Faculty LoadSheets to Payroll in user testing.

Installing computers and Scala machines in AMA building.

IT part of pilot group for Absence Management solution.

Preparing for FY25 bulk buy.

Working with Marketing on program templates for swic.edu content.

Began charter work for swic.edu redesign.

STRATEGIC PLANNING UPDATE

Chief Enrollment Development and Institutional Planning Officer Robert Tebbe reported the draft of the 2025-2030 Strategic Plan was provided to the trustees two weeks ago and a follow-up email was sent last week requesting feedback.

MARKETING/RECRUITING/ENROLLMENT UPDATE

Chief Officer Tebbe provided the following documents:

Marketing Monthly Snapshot Recruitment and Outreach Monthly Snapshot Summer/Fall Enrollment Report

The Marketing and Recruitment documents let the trustees know the activities taking place.

Trustee Campo questioned if we expect a decline in enrollment at the Sam Wolf Granite City Campus with the opening of the Advanced Manufacturing Academy. Mr. Tebbe stated new programs are being added at the SWGCC to minimize the possibility. Interim CAO Brad Sparks stated that additional sections of classes are being opened at the AMA.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Wednesday, June 9, 2024 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Raftopoulos moved, seconded by Mr. Tippett, to adjourn the meeting at 6:19 p.m. Upon a voice vote the motion carried.

Respectfully submitted,
Beverly J. Fiss
Board Secretary