



BOARD OF TRUSTEES
Community College District No. 522
Sam Wolf Granite City Campus
History Room
May 15, 2024

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, May 15, 2024 in the History Room at the Sam Wolf Granite City Campus, 4950 Maryville Road, Granite City, Illinois. Board Chair Nick Raftopoulos called the meeting to order at 5:40 p.m.

ROLL CALL

Trustees present:

Steve Campo
Sean McPeak
Nick Raftopoulos
Tracy Vallett

Trustees absent:

Matthew Burke
Mark Morton
Dane Tippett

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

No items were pulled from the consent agenda.

MOTION 05-15-24:01

Mr. McPeak moved, seconded by Ms. Vallett, to:

- approve the minutes from the regular Board meeting of April 17, 2024 and the Executive Session of April 17, 2024;
- approve the review of Board Policy 8013: Programs & Services for Older Persons;
- approve first reading of proposed amendments to Board Policy 4004: Residency;

- award the lowest responsible bidder the construction of a Head House at the Belleville Campus to Bruce Unterbrink Construction, Inc., Greenville, IL in the amount of \$126,000 utilizing Perkins Grant and budgeted departmental funds;
- continue food service for the Belleville Campus and the Southwestern Illinois Justice and Workforce Development Campus with ARAMARK, Philadelphia, PA;
- award the purchase of 500 classroom chairs to Louer Facility Planning, Inc., Collinsville, IL in the amount of \$120,660.00 utilizing Police Academy Grant funds;
- award the purchase of six ICT-1 intermediate controls trainers to Base Labs, Inc., Stone Mountain, GA in the amount of \$59,640.00 utilizing Perkins Grant funds;
- award the purchase of signage for the Advanced Manufacturing Academy to ASI Signage Innovations, St. Louis, MO in the amount of \$33,487.47 utilizing budgeted departmental funds;
- award the purchase of two solar mobile security camera systems to Utilitra, Edwardsville, IL in the amount of \$96,720.72 utilizing budgeted departmental funds;
- award the purchase of tooling equipment to 5th AXIS, San Diego, CA in the amount of \$26,962.00 utilizing Perkins Grant funds;
- award the lab renovation at the Sam Wolf Granite City Campus to Trane, St. Louis, MO in the amount of \$757,300 utilizing Haas Higher Education grant funds;
- purchase three R660 PowerEdge servers from Dell, Round Rock, TX in the amount of \$48,025.26 utilizing budgeted departmental funds;
- purchase 30 Netgear 24-port switches from CDW-G, Chicago, IL in the amount of \$50,219.70 utilizing budgeted departmental funds;
- purchase the subscription, installation and training of GT eForms from Gideon Taylor Consulting, American Ford, UT in the amount of \$31,550 utilizing budgeted departmental funds;
- lease Print Shop production equipment from Sumner One, Highland, IL in the amount of \$5,362.24 per month for a period of 60 months;
- approve advertising and sponsorship agreement with Gateway Acquisitions, Inc., dba World Wide Technology Raceway, Madison, IL in the amount of \$17,000 for the period April 15, 2024 through December 31, 2024 utilizing budgeted departmental funds;
- ratify the additional work completed at the Advanced Manufacturing Academy utilizing budgeted departmental funds:

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| Holland Construction Services, Swansea, IL | \$366,626.95 |
| Farnsworth Group, Belleville, IL | \$268,013.00 |
| JF Electric, Edwardsville, IL | \$318,329.68 |
| Litteken Plumbing, Trenton, IL | \$172,132.00; |

- renew the Avaya software and hardware maintenance agreements for FY25 with STL Communications, Chesterfield, MO in the amount of \$159,821.56 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds;
- renew SOPHOS Endpoint security protection with SHI International Corp., Somerset, NJ in the amount of \$445,280.40 for the period July 1, 2024 through June 30, 2027 utilizing budgeted departmental and institutional funds;
- renew maintenance of KACE software for FY25 with DLT Solutions, LLC, Herndon, VA in the amount of \$37,991.40 utilizing budgeted departmental funds;
- renew Workspace One software licensing with Dell, Round Rock, TX in the amount of \$44,811 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds;
- renew VMWare and vSAN licensing for FY25 with CDW-G, Chicago, IL in the amount of \$71,805.55 utilizing budgeted departmental funds;
- accept new State of Illinois grant through ICCB coordinated by the Dept of Workforce Development and Career Pathways in the amount of \$100,000 for the period April 1, 2024 through March 31, 2025 to provide non-credit training to individuals 18 years or older, incumbent workers and employers in response to employer needs and workforce shortages;
- approve renewal affiliation agreement with Gateway Regional Medical Center to allow students in the Respiratory Care program to participate in clinical experience;
- approve renewal facility agreement with Comprehensive Behavioral Health Center of St. Clair County, Inc. to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal facility agreement with HSHS St. Elizabeth's Hospital-Outpatient Registration to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal facility agreement with Society of St. Vincent de Paul to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC;
- approve renewal memorandum of understanding with St. Clair County Jail to allow SWIC Adult Education to provide Illinois High School Diploma classes at the St. Clair County Jail;

- approve renewal memorandum of understanding with Mid America Workforce Investment Board and Southwestern Illinois Worknet One-Stop Partners to fulfill the WIOA requirement for state and local partners to agree on matters essential to the establishment of effective local workforce development services under WIOA;
- approve course fees for Cisco Networking Academy 126 and 130 classes;
- accept a gift to the college;
- accept the resignation of Noah Mizell, Commissioned Public Safety Officer, Belleville Campus, effective close of business April 26, 2024:
- appoint the following:

Andrea Wilson to the full-time administrative position of Accountant II effective May 16, 2024 at an annual salary of \$60,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;

Kennedy Malone to the full-time administrative position of Academic Advisor effective May 16, 2024 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Alexis Whitten to the full-time administrative position of Academic Advisor effective May 16, 2024 at an annual salary of \$40,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Jodi Hartsuff to the full-time administrative position of HR Generalist effective May 16, 2024 at an annual salary of \$55,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;

Mark Bosworth to the full-time administrative position of Dean of Technical Education and Workforce Development effective June 3, 2024 at an annual salary of \$110,000, salary grade 9, and subject to the provisions of the Personnel Procedures for Administrators;

Dr. Darrell Robin to the full-time administrative position of Dean of Teaching, Learning and Success Programs effective June 3, 2024 at an annual salary of \$110,000, salary grade 9, and subject to the provisions of the Personnel Procedures for Administrators;

Torrin Suedmeyer to the full-time administrative position of Assistant Director of Adult Education effective May 16, 2024 at an annual salary of \$59,901, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;

Katharine Braun to the full-time administrative position of Coordinator-Aviation Flight, Management, and Aircraft Dispatch Training effective June 3, 2024 at an annual salary of \$48,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

- Dr. Robert Schubert to the full-time position of Anthropology Faculty effective August 1, 2024 at up to two equated hours calculated according to salary schedule for 2023-2024 Academic Year; effective August 16, 2024 base salary will be \$58,236 at PhD/Terminal - Step 1 of the 23-24 Faculty Salary Schedule;
- Runali Phillips to the full-time SWIC EE position of Administrative Assistant-Success Programs, Belleville Campus effective May 16, 2024 at an annual salary of \$33,472.00 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- Michael Phillips to the full-time position of Custodian effective June 3, 2024 at an hourly rate of \$21.15, and subject to the provisions of the Collective Bargaining Agreement between District #522 and Local 116, Services Employees Union;
- ratify the emergency appointment of Tim Walker to the full-time position of Maintenance Worker effective May 1, 2024 at an hourly rate of \$26.00 and subject to the provisions of the Collective Bargaining Agreement between District #522 and Local 116, Services Employees Union;
- ratify the emergency appointment of Regina Stuart to the full-time grant-funded position of ATS Driver effective May 1, 2024 at an hourly rate of \$21.64 and subject to the provisions of the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- hire:

the following applicants for the Belleville AmeriCorps program for the 2023/2024 Program Year:

Alexus Whiteside
 Amiya Cole
 Ariel Laker
 Christian Joiner
 Corrinna Tutterow
 Elena Lopez
 Emily Klein
 Famaniang Camara
 Jack Ingebretsen
 Jada Callahan
 Jakya Dale Grier
 Joseph Hanger
 Kaliyah Manning
 Kristian McGee
 Kylie Hinrichs
 Lucy Meurer
 Michael Stewart

Michaela Stewart
Nathaniel Hancock
Olivia Prothro
Raven Ballard
Roxana Martinez
Shawn Champ
Taylor Godsy;

the following part-time instructors whose salary is determined based on education attainment and number of credit hours assigned:

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| Julie Shaffer | Nursing Assistant | June 3, 2024 |
| Hannah Boeving | Physical Therapist Assistant | June 1, 2024 |
| Issac Creek | Philosophy | August 1, 2024 |
| Jason Bell | Political Science | August 1, 2024 |
| Bradley Woodruff | Spanish | June 3, 2024; |

Michael Castillo to the part-time non-union position of Tier II Men's Soccer Assistant Coach effective July 1, 2024 at an annual salary of \$6,200 for the 2024-2025 academic year;

Matthew Burke to the part-time non-union position of Tier III Women's Soccer Assistant Coach effective July 1, 2024 at an annual salary of \$3,500 for the 2024-2025 academic year;

Jacob Edwards to the part-time position of Custodian at the Belleville Campus effective June 3, 2024 at an hourly rate of \$14.92 and subject to the provisions of the Collective Bargaining Agreement between District #522 and Local 148, Services Employees Union;

Erica Hopkins, Lory Wheeler and Jennifer Wells to the three part-time grant-funded positions of ATS Driver at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;

Kelly Parker Smith to the part-time position of Instructor of Remedial Studies-High School Equivalency with additional duties effective June 3, 2024 at an instructional rate compensable to her educational level and additional duties at a rate of \$25.00 per hour;

Benjamin Keller to the part-time position of Instructor of Remedial Studies-High School Equivalency with additional duties effective June 3, 2024 at an instructional rate compensable to his educational level and additional duties at a rate of \$25.00 per hour;

Kelly Parker Smith to the part-time non-union position of Tutor-Adult Basic Education effective June 3, 2024 at a rate of \$25.00 per hour for up to nine hours per week;

- create and to advertise the following positions:
 - full-time administrative position of English Success Coach;
 - full-time administrative position of Math Success Coach;
 - full-time administrative position of Associate Dean of Health Sciences;
 - full-time position of Medical Surgical Technology Instructor;
 - full-time grant-funded position of Medical Assistant Instructor;
 - full-time position of Sociology Instructor;
 - full-time position of Electrical/Electronics Instructor; and
 - part-time grant-funded SWIC EE position of Special Projects Coordinator – Para Pre-apprenticeship; and
- ratify the April 2024 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke, Mr. Morton and Mr. Tippett. **PASSED**

APPROVAL OF BILLS

MOTION 05-15-24:02

Mr. Campo moved, seconded by Mr. McPeak, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

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| Education Fund | \$2,274,548.93 |
| Operations & Maintenance Fund | 391,419.43 |
| Operations & Maintenance Fund-Rest | 476,795.34 |
| Auxiliary Enterprise Fund | 148,540.89 |
| Restricted Purposes Fund | 1,094,016.64 |
| Trust & Agency Fund | 83,729.58 |
| Liability, Protection & Settlement Fund | 173,895.55 |
| Grand Total All Funds: | \$4,642,946.36 |

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke, Mr. Morton and Mr. Tippett. **PASSED**

FY 2025 TENTATIVE BUDGET

MOTION 05-15-24:03

Mr. McPeak moved, seconded by Ms. Vallett, to adopt by title only Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of such Public Inspection. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke, Mr. Morton and Mr. Tippett. **PASSED**

MOTION 05-15-24:04

Mr. Campo moved, seconded by Mr. McPeak to adopt Resolution Declaring the Dates of the Fiscal Year, Providing for a Public Hearing on the Tentative Budget, and Publication of Notice of said Hearing, Scheduling a Public Inspection of the Tentative Budget, and Publication of Notice of such Public Inspection. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke, Mr. Morton and Mr. Tippet. **PASSED**

REPORTS

President’s Report

President Mance reported SWIC Commencement is tomorrow, May 16, 2024 at 6:00 p.m. in the Varsity Gym at the Belleville Campus.

ICCTA Report

The next Board of Representatives meeting will be held in conjunction with the ICCTA Annual Convention on June 6-8, 2024 in Lombard, IL.

Attorney’s Report

Mr. Hoerner had no report.

MISCELLANEOUS

In observance of the Juneteenth national holiday, the Board of Trustees meeting will be Wednesday, June 26, 2024 at 5:30 p.m. in the Marsh Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Campo moved, seconded by Mr. McPeak, to adjourn the meeting at 6:01 p.m. Following a voice vote the motion carried.

Approved: **06/26/24**

Respectfully submitted,

Nick Raftopoulos
Board Chair

Beverly J. Fiss
Secretary to the Board of Trustees