



Chief of Police
Jason L. Carter



Police Department

703 Oak St.
Carmi, Illinois 62821
Office: 618.382.4633
Fax: 618.382.3683
carmipolice@gmail.com

The Carmi Police Department will be issuing a physical and written examination for the position of Patrolman on **Saturday July 27, 2024** at the Carmi City Council Chambers, 225 East Main Street, Carmi Illinois. The Council Chambers are located at the rear of City Hall. Registration will begin at 8:00 AM with the physical (POWER) testing to begin at 8:30 AM and the written examination to be held at 11:00 AM. The purpose of testing is to update the eligibility list of possible candidates for police officer **positions** to be filled.

Anyone wishing to participate in testing **must complete and return an application by 3:00 PM on Friday July 26, 2024**. Applications may be picked up anytime at the Carmi Police Department. Applications can also be faxed or emailed. The applicant should call 618-382-4633 Monday-Friday between 7:30am-3:30pm to request one via fax or email. Interested parties can also email Chief Carter at carmipolice@gmail.com to request an application.

The Following are the requirements for the position of patrolman

- 1) Must have reached his/her 21st birthday by the **HIRE DATE**.
- 2) Applicants with no prior police experience or active military service must not be older than 35. Current or former full time police officers from this or any other state have **NO** age limitation other than the mandatory retirement age. Active military service will extend the age limit by one year for each year of service to a maximum of 10 years.
- 3) Must not have been convicted of any felony or certain misdemeanors.
- 4) Must possess a high school diploma or its equivalent.
- 5) Must not have suffered an amputation of any limb.
- 6) Must not be classified as a conscientious objector.
- 7) Must meet minimum physical fitness standards as set forth in the Peace Officer Wellness Evaluation Report (POWER) tests.
- 8) Must obtain permanent residency within 45 miles of the Carmi City limits within 1 year of hire date.

-Board of Fire and Police Commission

Carmi Police Department Benefits include:

- 100% covered employee Medical, Vision, Dental Insurance
- 90% covered family Medical, Vision, Dental Insurance
- Free Medical Clinic usage for Entire Family including most generic Prescriptions covered at \$0
- Life Insurance Policy
- Air Evac Insurance Coverage for Whole Family
- 15 Paid Holidays
- Lateral Police Officer Transfer Pay Incentives
- Pay Scale Range \$24.37-\$27.88 per hour based on experience
- 4 consecutive 10 Hour Shifts with 3 Consecutive Days Off
- 12 Sick Days per Year
- 7 Personal Days Paid after Probation Period
- 14 Days Paid Vacation after Probation Period
- Residency Requirements Expanded to 45 Miles of the City Limits
- Take Home Vehicle (If Live within 15 Miles of City Limits)
- 100% Uniform Equipment Paid
- Initial Ballistic Vest Paid 100% and thereafter every 5 Years
- Yearly Uniform Allowance after Probation Period
- 100% Police Academy Training Paid
- Cell Phone Provided 100%
- Article 3 Downstate Police Pension Benefits-Vested after 10 Years
- Shift Bidding Every 6 Months Based on Seniority
- Availability for Advancement- Sergeant, Investigator, School Resource Officer, K9 Officer
- Overtime and Comp Time at 1.5X for Hours Worked over 40 each week
- Continued Education and Training Opportunities
- Newly Renovated Department with dedicated work stations



CONFIDENTIAL JOB APPLICATION CARM I POLICE DEPARTMENT

The Carmi Police Department is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (except where physical/mental requirements constitute a bona fide occupational qualification.)

INSTRUCTIONS: Read each question carefully and answer each question accurately and truthfully. Incomplete Applications for Employment will be rejected. Resumes will be accepted as supporting documentation, but will NOT fulfill the requirement to complete all portions of this Application for Employment. All statements made by you on this document are subject to verification and will be used for purposes of a background investigation. Incorrect statement(s) may cause any offer of employment to be rescinded or employment to be terminated. All entries **must be printed legibly in black or blue ink** in your own handwriting or typed. If writing space provided is inadequate, use a continuation sheet.

Full Name: _____ Application # _____
 Any previous names or aliases _____
 Date of Birth / / Social Security # / /
 Sex: Male: ___ Female: ___ Age _____
 Current Address: _____
 City _____ State _____ Zip _____
 Home Phone () _____
 Cell Phone () _____
 Email Address _____
 How long have you lived here? _____
 Previous Address _____ City _____ State _____
 Married _____ Divorced _____ Single _____ Engaged _____
 Separated _____ Widowed _____
 Date Married _____ Date Separated _____
 Wife/Husbands Name _____
 Date of Birth / /
 Number of Children _____ Ages _____
 Names of Children _____

EMPLOYMENT:

List all employers, their addresses, **phone numbers**, and length of employment.

NAME _____	FROM _____	TO _____
ADDRESS _____	FROM _____	TO _____
NAME _____	FROM _____	TO _____
ADDRESS _____	FROM _____	TO _____
NAME _____	FROM _____	TO _____
ADDRESS _____	FROM _____	TO _____

Are you currently on an eligibility list for a police department? Yes _____ No _____
 If yes provide the following: Agency name _____

Give four personal references with **addresses** and **phone numbers**

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____

Bank or financial references: _____

EDUCATION:

Elementary School _____
High School _____
Graduate: Y N G.E.D.: Y N Other Explain _____
College _____
Degree or Number of Credit Hours _____

Are you certified as a Law Enforcement Officer by the Illinois Law Enforcement Training and Standards Board? No___ If yes Indicate Full Time___ Part Time___

Do you currently have an Illinois Drivers License? No___ Yes___ Expiration Date_____

Do you currently have a valid Firearm Owners' Identification Card (FOID) ?
No___ Yes___ Expiration Date_____

List any specialized training or certification you have

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____

Other than English, are you fluent in any other languages? No___ Yes___

Indicate Language _____

Speaking? Yes___ No___

Reading? Yes___ No___

Writing? Yes___ No___

Translating? Yes___ No___

(NOTE: The purpose of this question is to help assist the department in assigning work when dealing with police department matters involving citizens who do not speak English.)

Have you used computers in your prior or current position? Yes___ No___ If yes, indicate programs/software used:

PHYSICAL HISTORY:

Height _____ Weight _____ Any Chronic Condition? Y N

Any Physical Disabilities? Y N

Mental Disabilities Y N Hearing Problems Y N

Vision Problems Y N

If you wear glasses is your vision corrected to 20/20? Y N

Describe any indicated disability or chronic condition _____

Date of Last Physical Exam: _____

Family Physician or Medical institution: _____

IF YOU ARE HIRED BY THE CITY OF CARMi YOU WILL BE REQUIRED TO TAKE A PHYSICAL EXAM AND PASS IT. (THE CITY OF CARMi WILL PAY FOR EXAM)

FAMILY HISTORY:

Father _____ Address _____ Living Y N

Mother _____ Address _____ Living Y N

Do you now, or have you in the past ever suffered from a mental disorder, or been treated for one? Yes _____ No _____

Explain: _____

Do you now, or have you in the past ever suffered from an alcohol or drug addiction or been treated for one? YES _____ NO _____

EXPLAIN: _____

Why are you applying for this Job? _____

Do you have experience in any field related to law enforcement? Y N

Example: (Security, Campus Police, ESDA).

If yes, please explain _____

MILITARY SERVICE:

Have you served in the Armed Forces of the United States? YES _____ NO _____

If yes provide the following information:

Branch:

Serial Number:

Highest Rank Held:

Dates of Active Duty (from / to dates):

Date and type of discharge:

Are you required to attend military training meetings?

No _____ Yes _____ If yes, explain details and include date obligation is completed.

PERSONAL INFORMATION:

List your favorite sports _____

Do you own your home? YES _____ NO ___ Rent? YES ___ NO ___

Live with relatives/friends, other? _____

Do you own a car? YES ___ NO _____

Make of car _____ Model _____ Year _____ License info _____

Is your spouse employed? YES ____ NO _____ Where? _____
Do you have good credit? YES ____ NO _____
Have you ever been convicted of a felony or a misdemeanor? YES _____ NO _____
If yes, explain:

Do you belong to any clubs or organizations? YES _____ NO _____
Name of the club or organization: _____

PLEASE READ CAREFULLY BEFORE SIGNING

I understand that neither the completion of this Application for Employment nor any other part of my consideration for employment establishes any obligation for the Carmi Police Department ("Department") or the City of Carmi ("City") to hire me. If I am hired, I understand that I will serve a probationary period of one year. During that year either the Department or City (as "at will employers") or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of the Department or the City has the authority to make any assurance to the contrary.

I attest with my signature below that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any omission of fact, misrepresentation, deception, or false statement made in this Application for Employment may result in my being denied consideration for employment, and if not discovered by the Department or the City until after my becoming employed, is grounds for, and may result in, my immediate termination, regardless of when or how discovered.

I authorize investigation of all statements contained herein and expressly give permission (as directed herein) to the references listed above to give you, the City, any and all information concerning my previous employment or any other pertinent information they have. I authorize the completion of a Criminal History background by CPD and I hereby release all parties from liability for any damage that may result from furnishing any information about me in connection therewith.

Signed _____ Date _____



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CREDIT INFORMATION RELEASE FORM

Consumer Report Disclosure

By this document, the City of Carmi discloses to you that a consumer report may be obtained for employment purposes as part of the pre-employment background investigation and at any time during your employment. Please sign below to signify receipt of the foregoing disclosure.

Applicant Full Name (typed or printed)

Applicant Signature

Date

Witness Signature

Date

Consumer Report Authorization

This document shall authorize the procurement of a consumer report by the City of Carmi part of the pre-employment background investigation. If hired, this authorization shall remain on file and shall serve as an ongoing authorization for the City of Carmi to procure consumer reports at any time during my employment period.

Applicant Full Name (typed or printed)

Applicant Signature

Date

Witness Signature

Date

RELEASE AND HOLD HARMLESS AGREEMENT

Agreement made this _____ day of _____, 2024, by and between Carmi, Illinois Police Department hereinafter referred to as "Police", and Applicant for Carmi Police Officer hereinafter referred to as "Applicant," WITNESSETH:

WHEREAS, Police is in the process of hiring new police officers, from Applicants who are legal age independent contractors and have no legal relationship with police, at this time;

WHEREAS, as part of the process, Police is conducting physical testing for potential new police officers;

WHEREAS, as part of the process, the Applicant must undergo a physical agility test and;

WHEREAS, once all testing, including the physical agility testing, is complete, police will determine a new police officer.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

- 1). Applicant hereby releases and forever discharges Police, its agents, servants, members and employees, from any and all claims, demands, damages, actions, injuries, causes of action or suits of whatsoever kind or nature, arising out of the said physical agility test relationship existing between Police and Applicant.
- 2). Further, Applicant hereby holds Police, its agents, servants, members and employees, free and harmless from any and all damages, claims, demands, injuries and all liabilities whatsoever arising out of the said physical agility test relationship existing between Police and Applicant and agree to pay and reimburse Police for any and all expenses incurred by it in the defense of any such claim, damages, injuries or liability whatsoever.

Dated this _____ day of _____, 2024.

CARMI POLICE DEPARTMENT

APPLICANT

By: _____

By: _____

Print: _____

Print: _____

WITNESS

By: _____

Print: _____



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PRE-EMPLOYMENT DRUG SCREEN CONSENT

1. I, _____, as an applicant with the City of Carmi, Illinois consent to allow my blood, breath and/or urine to be tested for drugs. I further consent to allow the results of such testing to be released to the City of Carmi, Illinois or it's authorized agents or representatives.
Applicant Full Name (typed or printed)
2. I hereby release the City of Carmi and its employees from any action that may arise out of results of such tests or information being released to the City of Carmi.
3. I understand that if I fail to sign and return this consent to the City of Carmi, Illinois my application will no longer be considered. I understand that if I test positive for any illegal substance, any offer of employment I have received will be withdrawn.

Applicant Signature

Date

Witness Signature

Date

Dear Applicant,

Thank you for your interest in joining the Carmi Police Department as a Patrolman. **All applications MUST be turned back into the Carmi Police Department by Friday July 26, 2024 by 3:00 PM to be considered for the testing.** The testing will be conducted at the Carmi City Council Chambers on Saturday July 27, 2024. Registration will begin at 8:00 AM with the physical (POWER) testing to begin at 8:30 AM and the written examination to be held at 11:00 AM.

Please be advised that admittance to a law enforcement academy requires applicants to meet minimum physical fitness standards. These standards are set forth by a series of Peace Officer Wellness Evaluation Report (POWER) tests, measured in the following measures:

- (1) Sit and Reach Test: Applicant must touch toes or beyond with extended arms from the sitting position. *This score is measured in inches on a yard stick.*
- (2) One Minute Sit-Up Test: Applicant must complete as many sit-ups in one minute as possible. *This score is measured in sit ups completed.*
- (3) One Repetition Maximum Bench Press: Applicant must push the maximum amount of weight from the bench press position. *This score is measured in weight pushed divided by the body weight of the applicant.*
- (4) 1.5 Mile Run: Applicant must run 1.5 miles in the time allotted. *The score is in minutes and seconds.*

Applicants must meet or exceed **all** minimum standards in order to pass the POWER test. The following guidelines are set for minimum subgroup scores, based on age and gender:

Test	M:20-29	M:30-39	M:40-49	F:20-29	F:30-39	F:40-49
Sit & Reach	14.4	13.0	12.0	17.0	16.5	15.0
1 Min Sit Up	33	30	24	24	20	14
Max Bench Press Ratio	.88	.78	.72	.51	.47	.43
1.5 Mile Run	14.00	14.34	15.24	16.46	17.38	18.37

Please be further advised that all applicants **will be** expected to demonstrate their meeting or exceeding the above stated standards **prior to** being allowed to interview with the Board of Fire and Police Commission for a position with the Carmi Police Department. Those applicants that are currently a **certified** police officer **will be exempt** from taking the POWER test part of the exam prior to the written examination and should arrive at the City Council Chambers on July 27, 2024 at 10:45 AM for the written examination. All other applicants should arrive at 8:00 AM for registration and the POWER test.

To those certified Police Officers, Carmi Police now offers a Lateral Transfer program.

Thank you for your interest in becoming an Officer of the Carmi Police Department.

Sincerely,

Jason L. Carter

Carmi Chief of Police