

**FACILITIES AND FINANCE COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**June 12, 2024**

Committee members present:	Steve Campo Sean McPeak
Committee member absent:	Mark Morton, Chair
Trustees present:	Nick Raftopoulos Tracy Vallett
Administrators present:	Nick Mance Linda Andres Danielle Chambers Brad Sparks Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Trustee Steve Campo conducted the meeting in the absence of Committee Chair Mark Morton and called the meeting to order at 5:30 p.m.

**APPROVAL OF MINUTES**

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes of the May 8, 2024 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried.

**FACILITIES**

**Public Safety Report**

Chief Administrative Services Officer Ysursa presented the Public Safety report for May 2024 and stated there were a few minor offenses. Questions should be directed to him or to Public Safety Director Rob Luttrell.

**SWGCC Update**

Interim Chief Academic Officer Brad Sparks provided the report in the absence of Sue McClure, Campus Executive Director SWGCC.

On April 26, 2024, SWIC students participated in Illinois Skills USA contests enjoying a very successful outing. Every participating department returned home with medals. Precision Machining students led the charge, securing an impressive tally of 11 medals. They swept all the medals in CNC milling, CNC turning, and CNC programming categories. Additionally, the Automated Manufacturing and 5 Axis programming teams won first place victories. The HVAR

student secured the top spot, alongside the Health Knowledge team. And the nursing department secured 2nd place in medical math. All first-place winners are slated to travel to Atlanta at the end of June for a face-off against counterparts from other states.

On Friday, May 17, SWGCC hosted the 22nd Annual Chuck Whitehead Golf Scramble at Far Oaks in Caseyville, IL. Twenty-five teams participated in the event to support SWGCC student scholarships.

This past spring, SWGCC continued its outreach to junior high school students to introduce them to college and career possibilities. In early May, a small group of students from Holy Family toured the campus and participated in hands-on activities in PMT, Maintenance Mechanics, AVMT, Industrial Electricity, Med Surg Tech, and Pharm Tech. The faculty were amazing ambassadors for SWGCC. Big thanks to our Admissions staff too.

SWGCC continues to build partnerships and engage with local industry and community partners. On May 2, SWGCC sponsored a table at the Southwest Madison County Chamber of Commerce Business and Industry Appreciation banquet. On May 6, the campus hosted the Madison County Career and Technical Education Health Care Advisory Board meeting which brought local high schools, employers and colleges to SWGCC. The event concluded with a campus tour of SWGCC's new health care classrooms and labs.

### **Facilities Report**

The Facilities Report consisting of the District-wide Project Status Report and the PHS Project Summary was provided to the trustees. Interim CAO Sparks reported the first group of class offerings at the Advanced Manufacturing Academy is full and a second section has been added.

### **OMNIBUS VOTE**

Mr. Campo moved, seconded by Mr. McPeak, for an omnibus vote to consider agenda items B. Bid Awards through G. Finance Report. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried.

### **FINANCE**

#### **Approval of Bills**

Mr. McPeak moved, seconded by Mr. Campo, to place the Approval of Bills on the non-consent agenda for action by the Board of Trustees. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried.

#### **Bid Awards**

CFO Jacob Wheeler presented a request to award the lowest responsible bid for the purchase of 3D steel supplies for the Computer Numerical Control program at the Advanced Manufacturing Academy to O'Brien Steel, Madison, IL in the amount of \$139,660.00 utilizing approved departmental funds.

CFO Wheeler presented a request to award the lowest responsible bid for asbestos removal from four classrooms at the Sam Wolf Granite City Campus to Midwest Service Group, St. Peters, MO in the amount of \$21,550.00 utilizing budgeted departmental funds.

### **Purchases and Agreement**

CFO Wheeler presented a request to purchase 170 mattresses from University Sleep, Elgin, IL in the amount of \$24,399.80 utilizing funds from the Police Academy grant.

CFO Wheeler presented a request to allow the Police Academy to purchase ammunition for FY 2025 in an amount not to exceed \$125,000.00 utilizing funds from the Police Academy grant.

CIO Linda Andres presented a request to purchase computers for FY 2025 from Dell, Round Rock, TX in the amount of \$950,985.10 and from CDW-G, Chicago, IL in the amount of \$68,158.05 utilizing budgeted departmental funds. Trustee McPeak suggested donating the college's old computers.

CFO Wheeler presented a request to approve years two and three of the Blackbaud agreement with Blackbaud, Charleston, SC in the amount of \$125,071.80 utilizing budgeted departmental funds.

### **Ratifications**

CFO Wheeler presented a request to ratify the advance payment of \$25,000.00 to Skills USA Illinois, Inc., Pekin, IL to participate in the Skills USA National Competition utilizing approved Perkins grant funds.

CFO Wheeler presented a request to ratify the purchase of athletic training mats to BSN Sports, Dallas, TX in the amount of \$24,910.00 utilizing Southwestern Illinois Justice and Workforce Development Campus funds.

CFO Wheeler presented a request to ratify agreement with Economic Modeling, LLC, Moscow, ID in the amount of \$17,500.00 for an economic impact study utilizing institutional funds. Chief Enrollment Development and Institutional Planning Officer Robert Tebbe reported the college's information has been submitted to Lightcast.

CIO Andres presented a request to ratify maintenance agreement for Adtran hardware for Blue Socket access points with CDW-G, Chicago, IL in the amount of \$28,979.50 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds.

CIO Andres presented a request to ratify maintenance agreement for Commvault software with CDW-G, Chicago, IL in the amount of \$54,965.00 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds.

CIO Andres presented a request to ratify maintenance agreement for iPrism software and hardware with Trebon Security, Strasburg, PA in the amount of \$66,531.00 for the period July 1, 2024 through June 30, 2027 utilizing budgeted departmental and institutional funds.

CIO Andres presented a request to ratify maintenance agreement for VMWare Horizon software with STL Communications, Chesterfield, MO in the amount of \$54,965.00 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds.

Chief Administrative Services Officer Bernie Ysursa presented a request to ratify the additional work for the Lynx Lodge lobby redesign to Farnsworth Group, Belleville, IL in the amount of \$37,750.00 utilizing Southwestern Illinois Justice and Workforce Development Campus funds.

**Change Orders**

Chief Administrative Services Officer Ysursa presented a request to proceed with Farnsworth Group, Belleville, IL proposal for the Lynx Lodge lobby redesign in the amount of \$39,500.00 utilizing Southwestern Illinois Justice and Workforce Development Campus funds. CFO Wheeler added the lobby’s A-frame structure has been compromised by years of water damage. Farnsworth provided alternate solutions that were presented to the City of Belleville as the property owner.

Chief Administrative Services Officer Ysursa presented a request to proceed with ICS Construction Services, Ltd., St. Louis, MO proposal in the amount of \$582,213.68 to bring the plumbing and electrical at the Lynx Lodge up to code utilizing Southwestern Illinois Justice and Workforce Development Campus funds. CFO Wheeler stated an additional change order from ICS Construction for lobby additional work in the \$500,000-\$600,000 range is expected in August.

**FY 2025 TENTATIVE BUDGET** (information)

CFO Wheeler reported the FY 2025 Tentative Budget has been on display 30 days. Notice of a public hearing prior to the June Board meeting has been published in District newspapers and also on the college’s website. No action was required from the committee.

**FINANCE REPORT** (information)

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler.

**ROLL CALL**

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the bid awards; the purchases and agreement; the ratifications; and the change orders as presented. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried. (These items will appear on the consent agenda.)

**OTHER COMMITTEE RELATED BUSINESS**

The next meeting of the Facilities and Finance Committee will be Wednesday, July 10, 2024 at 5:30 p.m. in the Seibert Conference Room.

**ADJOURNMENT**

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 5:51 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary