



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
June 26, 2024

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, June 26, 2024 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:40 p.m.

ROLL CALL

Trustees present: Steve Campo
Sean McPeak
Mark Morton
Nick Raftopoulos
Dane Tippett
Tracy Vallett

Trustee absent: Matthew Burke

STUDENT TRUSTEE OATH OF OFFICE

Chairman Raftopoulos directed the Board Secretary to administer the oath of office to Jayden Ashford, the newly-elected Student Trustee from the Sam Wolf Granite City Campus.

ROLL CALL

Trustees present: Jayden Ashford, Student Trustee
Steve Campo
Sean McPeak
Mark Morton
Nick Raftopoulos
Dane Tippett
Tracy Vallett

Trustee absent: Matthew Burke

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

No items were pulled from the consent agenda:

MOTION 06-26-24:01

Mr. McPeak moved, seconded by Mr. Tippett, to:

- approve the minutes from the special meeting of May 15, 2024; the Executive Session of the special meeting of May 15, 2024; and the regular Board meeting of May 15, 2024;
- approve review of Board Policy 6004: Investment Policy;
- adopt proposed amendments to Board Policy 4004: Residency;
- award the lowest responsible bid for the purchase of 3D steel supplies for the Computer Numerical Control program at the Advanced Manufacturing Academy to O'Brien Steel, Madison, IL in the amount of \$139,660.00 utilizing approved departmental funds;
- award the lowest responsible bid for asbestos removal from four classrooms at the Sam Wolf Granite City Campus to Midwest Service Group, St. Peters, MO in the amount of \$21,550.00 utilizing budgeted departmental funds;
- purchase 170 mattresses from University Sleep, Elgin, IL in the amount of \$24,399.80 utilizing funds from the Police Academy grant;
- allow the Police Academy to purchase ammunition for FY 2025 in an amount not to exceed \$125,000.00 utilizing funds from the Police Academy grant;
- purchase computers for FY 2025 from Dell, Round Rock, TX in the amount of \$950,985.10 and from CDW-G, Chicago, IL in the amount of \$68,158.05 utilizing budgeted departmental funds;
- approve years two and three of the Blackbaud agreement with Blackbaud, Charleston, SC in the amount of \$125,071.80 utilizing budgeted departmental funds;
- ratify the advance payment of \$25,000.00 to Skills USA Illinois, Inc., Pekin, IL to participate in the Skills USA National Competition utilizing approved Perkins grant funds;
- ratify the purchase of athletic training mats to BSN Sports, Dallas, TX in the amount of \$24,910.00 utilizing Southwestern Illinois Justice and Workforce Development Campus funds;
- ratify agreement with Economic Modeling, LLC, Moscow, ID in the amount of \$17,500.00 for an economic impact study utilizing institutional funds;

- ratify maintenance agreement for Adtran hardware for Blue Socket access points with CDW-G, Chicago, IL in the amount of \$28,979.50 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds;
- ratify maintenance agreement for Commvault software with CDW-G, Chicago, IL in the amount of \$54,965.00 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds;
- ratify maintenance agreement for iPrism software and hardware with Trebon Security, Strasburg, PA in the amount of \$66,531.00 for the period July 1, 2024 through June 30, 2027 utilizing budgeted departmental and institutional funds;
- ratify maintenance agreement for VMWare Horizon software with STL Communications, Chesterfield, MO in the amount of \$54,965.00 for the period July 1, 2024 through June 30, 2025 utilizing budgeted departmental funds;
- ratify additional work for the Lynx Lodge lobby redesign to Farnsworth Group, Belleville, IL in the amount of \$37,750.00 utilizing Southwestern Illinois Justice and Workforce Development Campus funds;
- proceed with Farnsworth Group, Belleville, IL proposal for the Lynx Lodge lobby redesign in the amount of \$39,500.00 utilizing Southwestern Illinois Justice and Workforce Development Campus funds;
- proceed with ICS Construction Services, Ltd., St. Louis, MO proposal in the amount of \$582,213.68 to bring the plumbing and electrical at the Lynx Lodge up to code utilizing Southwestern Illinois Justice and Workforce Development Campus funds;
- renew St. Clair County Intergovernmental Agency for the WIOA-Out of School Youth Programs grant in the amount of \$165,000.00 for the period July 1, 2024 through June 30, 2025 to provide comprehensive support and educational services to individuals between the ages of 16 and 24 living in St. Clair and Monroe/Randolph counties who are not attending school and would like to complete their secondary level of education and participate in work-site learning experiences related to their career choice;
- renew Illinois Dept of Transportation for Highway Construction Careers Training Program grant in the amount of \$449,920.00 for the period July 1, 2024 through June 30, 2025 to implement the Highway Construction Careers Training Program at the Wyvetter H. Younge Higher Education Campus;
- renew affiliation agreement with Barnes Jewish Hospital to allow students enrolled in the Paramedic program to participate in clinical experience;
- renew affiliation agreement with Barnes Jewish Hospital to allow students enrolled in the Nursing Education program to participate in clinical experience;

- renew affiliation agreement with LLC d/b/a ApexNetwork Physical Therapy, LLC to allow students enrolled in the Physical Therapist Assistant program to participate in clinical experience;
- renew Memorandum of Understanding with Mid-America Workforce Investment Board to allow SWIC Adult Education to offer Illinois High School Diploma classes at their site;
- renew Madison County Employment and Training Dept to allow SWIC to provide training for eligible customers who are selected by the local workforce area to participate in the approved programs in Attachment A;
- accept a gift to the college;
- amend the 2024-2025 Academic Calendar;
- accept the resignation of Yusuf Buckley, Maintenance, Belleville Campus, effective close of business June 21, 2024;
- appoint Victoria Valdez to the full-time Sociology faculty position effective August 1, 2024 at up to two equated hours calculated according to salary schedule for 2023-2024 Academic Year; beginning August 16, 2024 base salary will be \$51,976 at Master's/Terminal - Step 1 of the 23-24 Faculty Salary Schedule;
- appoint Michael "Nick" Mansker to the full-time Aviation Electronics/Avionics Technology Instructor position effective July 1, 2024 at an annual base salary of \$72,484 at Below Master's - Step 1 of the 23-24 Salary Schedule;
- appoint Susan Thomas to the full-time position of Nursing Education Instructor effective August 1, 2024 at up to two equated hours calculated according to the salary schedule for the 23-24 Academic Year; beginning with the 24-25 Academic Year the base salary will be \$51,976, Step 1, Masters 0-14, of the Faculty Salary Schedule;
- appoint Wayne Brown to the full-time administrative position of Science Lab Coordinator effective August 1, 2024 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Gregory Wagner to the full-time administrative position of Accountant I effective July 1, 2024 at an annual salary of \$46,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Bbing Kates to the full-time administrative position of Accountant I effective July 1, 2024 at an annual salary of \$46,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint LaMoria Brandon to the full-time grant-funded administrative position of Student Services Specialist effective July 1, 2024 at a salary of \$42,000, salary grade 1, and

subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

- appoint An’Johle Eiland to the full-time SWIC EE position of Enrollment Services Specialist effective July 1, 2024 at an annual salary of \$31,548 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Generoso Marquez to the full-time SWIC EE position of Enrollment Services Specialist effective July 1, 2024 at an annual salary of \$31,548 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Tammy Thompson to the full-time SWIC EE position of Mailroom Coordinator effective July 1, 2024 at an annual salary of \$33,472 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Kyle Biggs to the full-time position of Maintenance Worker effective July 1, 2024 at an hourly rate of \$26.00 and subject to the provisions of the Collective Bargaining Agreement between District #522 and Local 116, Services Employees Union;
- appoint Darnell Smith to the full-time Commissioned Public Safety Officer position at the Belleville Campus effective July 1, 2024 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen’s Benevolent Labor Committee - SWIC Public Safety Employees Union 2022-2025;
- ratify the emergency hire of Mary J. Kaemmerer, Physical Sciences (Chemistry) effective June 3, 2024 with salary determined based on education attainment and number of credit hours assigned;
- ratify the emergency hire of Rihab Sawah, part-time Physics Instructor, and Catherine Williams, part-time Physics Instructor, effective June 3, 2024 with salary determined based on education attainment and number of credit hours assigned;
- ratify the emergency hire of Jeannine Kochmann, part-time Nursing Education Instructor, effective June 4, 2024 with salary determined based on education attainment and number of credit hours assigned;
- hire Robert Vart to the part-time position of Radiologic Technology Instructor effective July 1, 2024 with salary determined based on education attainment and number of credit hours assigned;
- hire Katelyn Petrolina to the part-time position of Sign Language Studies Instructor effective August 1, 2024 with salary determined based on education attainment and number of credit hours assigned;

- hire Tim Rekosh and Joe Wuest to the part-time positions of Precision Machining Technology Instructors effective July 1, 2024 with salary determined based on education attainment and number of credit hours assigned;
- hire Alison Shubert to the part-time position of Pharmacy Technician Instructor effective August 1, 2024 with salary determined based on education attainment and number of credit hours assigned;
- hire Katherine Bostick to the part-time non-union position of Nurse Assistant Test Proctor effective July 1, 2024 at the rate of \$25.00 per hour;
- hire Tyler Gebke to the part-time position of Custodian effective July 1, 2024 at an hourly rate of \$14.92 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148, AFL-CIO;
- hire Kerry Perkins and Trevian Thompson to the part-time grant-funded positions of ATS Driver effective July 1, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the Collective Bargaining Agreement between Community College District #522 and SWIC ATS, Local 6600 IFT/AFT, AFL/CIO and the continued receipt of external funding;
- amend and ratify the employment start date for Ryan Jones, part-time Administration of Justice Instructor, from April 16, 2024 to June 25, 2024;
- create and to advertise the following positions:

 full-time administrative position: Theatre Coordinator;
 full-time administrative position: CRM Programmer Analyst; and
 full-time grant-funded SWIC ATS position: ATS Dispatcher (4); and
- ratify the May 2024 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

APPROVAL OF BILLS

MOTION 06-26-24:02

Mr. Tippet moved, seconded by Mr. Morton, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,110,184.94
Operations & Maintenance Fund	418,551.65

Operations & Maintenance Fund-Restricted	1,004,638.79
Bond & Interest Fund	78,200.00
Auxiliary Enterprise Fund	330,446.50
Restricted Purposes Fund	1,593,657.97
Trust & Agency Fund	52,482.95
Liability, Protection & Settlement Fund	90,374.54
 Grand Total All Funds:	 \$5,678,537.34

Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

ADOPTION OF THE 2025-2030 STRATEGIC PLAN

The college’s 2025-2030 Strategic Plan was presented for adoption. Trustee Campo commended the individuals who participated in the process; and President Mance individually thanked Chief Information Officer Linda Andres and Chief Enrollment Development and Institutional Planning Officer Robert Tebbe for their leadership.

MOTION 06-24-24:03

Mr. Morton moved, seconded by Mr. McPeak, to adopt the college’s 2025-2030 Strategic Plan. Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

FY 2025 ANNUAL BUDGET

A public hearing was held prior to the Board meeting to hear commentary concerning the college’s FY 2025 Tentative Budget. The budget is now ready to be adopted.

MOTION 06-26-24:04

Mr. Morton moved, seconded by Mr. McPeak, to adopt by title only Resolution Adopting Fiscal Year 2024-2025 Budget. Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

MOTION 06-26-24:05

Mr. Morton moved, seconded by Mr. Tippet, to adopt Resolution Adopting Fiscal Year 2024-2025 Budget. Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

EXECUTIVE SESSION

*Mr. Morton moved, seconded by Mr. McPeak, to move into Executive Session at 6:08 p.m. to discuss personnel (5 ILCS 120/2(c)(1) and collective bargaining (5 ILCS 120/2(c)(2). Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED***

There was consensus to return to regular session at 6:33 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 06-26-24:06

Mr. Tippett moved, seconded by Mr. Morton, to approve the Collective Bargaining Agreement between Southwestern Illinois College Faculty Union Local 4183 and Southwestern Illinois College, District #522. Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

MOTION 06-26-24:07

Mr. McPeak moved, seconded by Ms. Vallett, to terminate for cause non-tenured faculty member Keywana McDonald effectively immediately pursuant to Section 26.3.1 of the Collective Bargaining Agreement between SWIC and the SWIC Faculty Union. Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Burke. **PASSED**

REPORTS

President's and ICCTA Reports

President Mance reported the Illinois Council of Community College Presidents will hold a retreat in September in Monticello, Illinois.

The ICCTA held its annual banquet and awards ceremony June 7-8, 2024 in Lombard, Illinois. The next meeting will be held in September, location to be determined.

Attorney's Report

Mr. Hoerner had nothing further.

MISCELLANEOUS

President Mance thanked Brett Egger and the Faculty Union for their participation in collective bargaining and also the individuals who participated in the college's Strategic Plan.

ADJOURNMENT

Mr. Morton moved, seconded by Ms Vallett, to adjourn the meeting at 6:38 p.m. Following a voice vote the motion carried.

Approved: **07-17-24**

Respectfully submitted,

Nick Raftopoulos
Board Chairman

Beverly J. Fiss
Secretary to the Board of Trustees