

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**July 10, 2024**  
**5:30 p.m.**

Committee members present:	Steve Campo, Chairman Matthew Burke
Committee member absent:	Nick Raftopoulos
Trustees present:	Sean McPeak Mark Morton Dane Tippet Tracy Vallett
Administrators present:	Nick J. Mance Linda Andres Danielle Chambers Sue McClure Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Campo called the meeting to order at 6:21 p.m.

**APPROVAL OF MINUTES**

Mr. Burke moved, seconded by Mr. Campo, to approve the minutes of the June 12, 2024 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Burke and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

**OMNIBUS VOTE**

Chairman Campo requested an omnibus vote for agenda items 3.A. and 3.B. Grants and Agreements and Student Services Highlights.

Mr. Burke moved, seconded by Mr. Campo, for an omnibus vote for agenda items 3.A and 3.B. Grants and Agreements and Student Services Highlights. Upon a roll call vote, those trustees voting aye were Mr. Burke and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

**STANDARD COMMITTEE OPERATIONS**

**Grants**

Continuing Illinois Department on Aging grant for the Foster Grandparent Program in the amount of \$44,142.00 for the period July 1, 2024 through June 30, 2025 to provide mentoring and tutoring to special needs children ranging in age from infancy to twenty-one;

Continuing Illinois Department on Aging grant for the Retired and Senior Volunteer Program in the amount of \$46,317.00 for the period July 1, 2024 through June 30, 2025 to engage persons 55 years of age and older in volunteer service to meet critical needs and to provide a high quality of experience that will enrich the lives of the volunteers;

Continuing Corporation for National and Community Service federal grant for the Senior Companion Program in the amount of \$442,968.00 for the period July 1, 2024 through June 30, 2025 to assist in carrying out a national service program as authorized by the Domestic and Volunteer Service Act of 1973 as amended; and

Continuing AgeSmart local grant for the Older Adult and Caregiver Counseling Program in the amount of \$45,000.00 for the period October 1, 2024 through September 30, 2025 to provide counseling services.

### **Agreements**

Renewal affiliation agreement with Midwest Anesthesia Providers, SC, Knoxville, TN to allow students enrolled in the Paramedic/EMS program to participate in clinical experience;

Renewal affiliation agreement with O’Fallon School District to allow students enrolled in the Physical Therapy Assistant program to participate in clinical experience;

Renewal affiliation agreement with Christian Hospital Northeast-Northwest to allow students enrolled in the Diagnostic Medical Sonography and Radiologic Technology programs to participate in clinical experience;

Renewal pathway agreement with Grand Canyon University, Phoenix, AZ to provide a scholarship to SWIC online and local cohort students concurrently enrolled in an Associate in Applied Science in Nursing program and the GCU Concurrent Enrollment Pathway (CEP); and

Renewal St. Clair County Intergovernmental Grants Dept. Workforce Development division for WIOA applicants who meet the income and demographic guidelines for eligibility in the program to receive tuition, books, fees, tools, equipment, uniforms, and other program materials at no cost.

### **Student Services Highlights**

Chief Student Services Officer Danielle Chambers provided the following report:

Hosted Alex Dripchak, CEO and Program Creator for Commence LLC, on June 12, 2024 to present a program on financial well-being to 14 students in the Illinois Works grant-funded construction pre-apprenticeship program. Financial literacy is one of the requirements of the grant. Alex’s presentation on budgeting, saving, and investing was well-received by students and provided them with the tools they need to help them remain in school and work in the face of financial challenges.

Ten employers attended the Talent Partnership career advisory board meeting on June 20, 2024 and discussed partnership and workforce development strategies. Bonnie Forker, Regional Apprenticeship Navigator for Local Workforce Area 24 (St. Clair County Inter-Governmental Grants, Workforce Development), presented on the services and resources her organization has available to assist local businesses and students.

During June, The Workforce and Career Development Department finalized apprenticeship programs in Welding, Industrial Electricity, Industrial Maintenance, and Precision Machining with Red Bud Industries. We are currently working with three new apprentices at Red Bud Industries to enroll them in classes for the Fall semester.

Student Life is partnering with the Success Center New Student Orientation (NSO) Committee to plan and execute several New Student Orientation sessions college. Sessions begin Friday June 28, 2024 at the Belleville Campus and continue throughout July and early August. Sessions are being offered at all campuses, including a session schedule at each campus on the same day as the Summer Sizzle events.

Student Life is developing an inclusive Commit to Complete Program that will launch Fall 24. Students who register for the program will be provided guided support throughout their time at SWIC, receive a self- leadership certificate through the National Society of Leadership and Success, receive academic support through the Success Center services, participate in career development activities and fellowship with other participants in networking events.

### **ROLL CALL VOTE**

Mr. Burke moved, seconded by Mr. Campo, to recommend the Board of Trustees accept the grants and approve the agreements. Upon a roll call vote, those trustees voting aye were Mr. Burke and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried. (These items will appear on the consent agenda.)

### **OMNIBUS VOTE**

Mr. Burke moved, seconded by Mr. Campo, for an omnibus vote for agenda items 6.A. through 6.I. Upon a roll call vote, those trustees voting aye were Mr. Burke and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

### **PERSONNEL ISSUES**

Chairman Campo stated he will take all the agenda items (6.A.-6.I.) in sequence and entertain any questions at the conclusion.

### **Resignations**

Andre Hill, Accountant I  
Liz Jennings, Associate Director of the Foundation  
Misty Dickey, Nursing Education Instructor  
Judith Martin, General Laboratory Technician  
Jennifer Van Wyk, Assistant Professor of Chemistry

### **Retirement Notification**

Sheila Willis, Student Services Coordinator effective close of business June 28, 2024

### **Appointments**

David Berry to the full-time position of Industrial Technology/Precision Machining Coordinator/Instructor effective August 12, 2024 at an annual base salary of \$55,088 (Below Master's - Step 8) of the 2023-2024 Salary Schedule;

Samara Chapple to the full-time position of Sociology Instructor effective August 1, 2024 at up to two equated hours calculated according to the salary schedule for 2023-2024 Academic Year; effective August 16, 2024 the base salary will be \$51,976 at Step 1, Master's 0-14 of the Faculty Salary Schedule;

Zoe Kirksey to the full-time grant-funded administrative position of Coordinator of Health Sciences Success effective August 1, 2024 at an annual salary of \$47,000 with employment subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Shanese Bolden to the full-time grant-funded administrative position of Coordinator of Nursing Success effective August 1, 2024 at an annual salary of \$50,000 with employment subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Joseph Thielemann to the full-time administrative position of Math Success Coach effective August 1, 2024 at an annual salary of \$46,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Alexandria Quimet to the full-time administrative position of English Success Coach effective August 1, 2024 at an annual salary of \$46,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Celia Toenjes to the full-time administrative position of Recruitment and Retention Specialist effective August 1, 2024 at an annual salary of \$38,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Dasia Harris to the full-time administrative position of College Inclusion and Recruitment Specialist effective August 1, 2024 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Dakota Strackeljahn (EH) to the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective June 18, 2024 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee-SWIC Public Safety Employees Union, 2022-2025;

Reece Wilkerson to the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective June 18, 2024 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee-SWIC Public Safety Employees Union, 2022-2025;

Preston Groves to the full-time SWIC EE position of Instructional Support Technician effective August 1, 2024 at an annual salary of \$37,800 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO; and

Nanci Kirk to the full-time SWIC EE position of Secretary for Instructional Services at the Belleville Campus effective August 1, 2024 at an annual salary of \$31,548 and subject to the

provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.

**Part-time Hires**

Ivan Simms (EH) to the part-time SWIC EE position of Physical Fitness Specialist at the Sam Wolf Granite City Campus effective July 1, 2024 at an hourly rate of \$18.39 for up to 28 hours per week;

Leandrea Reed and Sydney Blecha (EH) to the part-time SWIC EE positions of Success Programs Support Specialist, effective July 1, 2024 at an hourly rate of \$15.15 for up to 28 hours per week;

Emily Bechtold (EH) to the part-time SWIC EE position of Library Services Assistant effective July 16, 2024 at an hourly rate of 15.00 for up to 28 hours per week;

Octavia McDonald (EH) to the part-time grant-funded position of ATS Reservationist effective July 1, 2024 at an hourly rate of \$17.96 based on the SWIC ATS Local 6600 Collective Bargaining Agreement for up to 28 hours per week and the continued receipt of external funding;

Keisha Collins, Candice Scott and Tiffany Weymouth to the part-time positions of ATS Driver effective August 1, 2024 at an hourly rate of \$18.54 based on the SWIC ATS Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding;

Michael Silhavy to the part-time SWIC EE position of Website Manager & Communications Specialist effective August 1, 2024 at an hourly rate of \$26.13 for up to 28 hours per week;

the following part-time Instructors paid at the adjunct rate based on educational attainment level:

Kenneth Nichols	Cybersecurity, Networking and Cisco Program
Elizabeth Baily Smith	Communication Arts
Suan Rachels	Nursing Education
Lyndsie Muyleart	Nursing Education
Misty Dickey	Nursing Education (transfer from FT position)
Jose Oppenheimer	Spanish (EH)
Hannah Howell	Sociology
Abigail Murphy	Sociology
Tom Mesey	Administration of Justice
Ashley Robbins	Administration of Justice
Scott Stroud	Administration of Justice;

part-time coaching contracts for the 2024-2025 fiscal year:

**Tier I - Head Coach**

Lindsay Eversmeyer	Men's Soccer	\$ 8,000
Jay Harrington	Men's Basketball	\$12,360
Jonathan Denney	Women's Basketball	\$ 8,000
Warren Thomas	Volleyball	\$ 8,241
Doug Wilkinson	Men's Golf	\$ 8,000
Doug Wilkinson	Women's Golf	\$ 8,000
Sterling Levins	Esports	\$ 8,000
Jaki Wright	Cheerleading	\$ 8,000

Tier II - Assistant Coach

Michael Castillo	Men's Soccer	\$ 6,200
Adam Donachie	Baseball	\$ 6,200
Natasha Hodge	Women's Basketball	\$ 6,200
Jeff Juenger	Softball	\$ 6,200
Kelsey Cowan	Volleyball	\$ 6,200

Tier III - Assistant Coach

Ryan Lacefield	Men's Basketball	\$ 3,500
Matthew Burke	Women's Soccer	\$ 3,500;

**Amended Dates**

Employment start date of Scott Schuetz, Cybersecurity, Networking, and Cisco Academy Instructor at the Sam Wolf Granite City Campus, to August 1, 2024 to allow for onboarding and class preparation for the fall semester; and

Retirement date for Geralyn Hobbs, Administrative Assistant to the Dean, to December 20, 2024.

**Create and Advertise**

Part-time, grant-funded SWIC EE position: Special Project Coordinator - Adult Education Transitions at the Sam Wolf Granite City Campus.

**Continuously Advertise**

Part-time non-union grant-funded position: Adult Education PTNU Tutors; and  
Part-time grant-funded Faculty position: Adult Education Spanish Instructors.

**Advertise**

Full-time Administrative position: Accountant I  
Part-time SWIC EE position: Computer Support Technician  
Part-time grant-funded SWIC EE position: TRIO Data Specialist  
Full-time grant-funded Administrative position: Career Transition Coordinator/AEL Site Manager  
Full-time Nursing Education Faculty (2), BC and SWGCC  
Full-time Chemistry Instructor  
Full-time SWIC EE position: Administrative Assistant to the Dean of Teaching, Learning and Success Programs  
Full-time SWIC EE position: General Laboratory Technician  
Part-time SWIC EE position: Math/Sciences Specialist at SWGCC  
Part-time SWIC EE position: English Specialist  
Part-time grant-funded SWIC EE position: Senior Companion Program Field Coordinator-Madison County  
Part-time non-union Coaching positions.

**Part-time Personnel Actions for June 2024**

according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff. There were 24 hires; two persons of interest; and three terminations.

**ROLL CALL VOTE**

Mr. Burke moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the personnel items as presented. Upon a roll call vote those trustees voting aye were Mr. Burke and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried. (Items requiring Board approval will appear on the consent agenda.)

**NEXT SCHEDULED MEETING**

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, August 14, 2024 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Burke moved, seconded by Mr. Campo, to adjourn the meeting at 6:41 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees