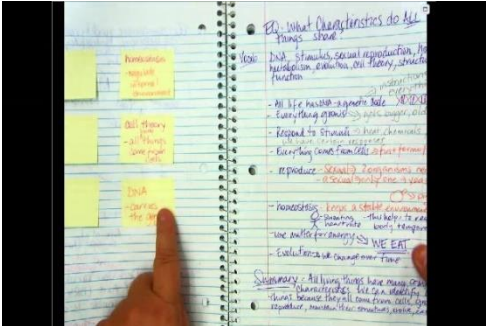


The Cornell method of taking notes was developed by Dr. Walter Pauk of Cornell University.

**Divide your paper into 2 columns and 3 rows.** Fold or draw a line to separate as seen here.

( ← ~2 ½ in. wide → ) <b>Question Column 1</b>	<b>Class:                      Date:                      Topic:</b> ( ← ~6 in. wide → ) <b>Note-taking Column 2</b>
<p><b>Step 2:</b></p> <p>As soon after class as possible, write questions based on the notes you took.</p> <p>Include questions your instructor asked during class.</p> <p>Question types:</p> <ul style="list-style-type: none"> <li>• Define</li> <li>• Explain</li> <li>• Compare/contrast</li> <li>• Analyze</li> <li>• Apply</li> </ul>	<p><b>Step 1: During class write/record your notes in this area.</b></p> <ol style="list-style-type: none"> <li>a. Include information your instructor repeats, emphasizes and questions that are asked or discussed.</li> <li>b. Draw pictures or use symbols to illustrate meaning or connections to other information. Use abbreviations.</li> <li>c. Add formulas, equations, processes, sequence of events</li> <li>d. Note how this information can be applied in different situations.</li> </ol> <p><b>Step 4:</b> After completing steps 2 and 3, cover the notes in this column and test yourself using the questions on the left. Answer aloud in your own words.</p> <p><b>Step 5:</b> Reflect on how this information connects to other concepts you know. What must be memorized or simply understood? Do you understand how to apply terms to real-life examples or situations? What can you infer from this material? Visualize the lecture or presentation and add additional information or explanation if necessary.</p> <p><b>Step 6:</b> Retest yourself ten minutes each day. This practice helps your brain with the retrieval process to prepare for tests.</p>
<p><b>Step 3:</b></p> <p>After class, summarize the notes on this page. You may have more than one pages of notes, so this area is a way to organize and easily locate information.</p>	<p style="text-align: center;"><b>Summary</b></p> 

Sources:

“The Cornell Notes-taking System.” Cornell University Learning Strategies Center. <http://lsc.cornell.edu/wp-content/uploads/2016/10/Cornell-NoteTaking-System.pdf>. Accessed May 11, 2017.

Pauk, Walter. “The Cornell Notetaking System Overview.” H&H Publishing, 2017, [www.hhpublishing.com/booklets/cornell/index.html](http://www.hhpublishing.com/booklets/cornell/index.html). Accessed 11 May, 2017.

Sample of Cornell Notes. [www.i.ytimg.com/vi/8poc31umKvg/maxresdefault.jpg](http://www.i.ytimg.com/vi/8poc31umKvg/maxresdefault.jpg) Accessed 12 May, 2017.