

## Appendix A

# Steps to Student Dual Credit Enrollment at SWIC

1. Submit a New Student Information Form (SWIC application) if you have not done so for a previous dual credit class.
2. Set up your eSTORM and SWIC email accounts.
3. Meet prerequisites, if necessary: (one or more of these options)
  - a. Ensure that you meet prerequisites for course by one of the following measures: high school GPA (after six semesters), SAT score, or ACT score
  - b. Schedule placement testing—either at your school site or at a SWIC Testing Center
4. Register for classes with SWIC representative (visits scheduled with school administration).
5. Check with your instructor to ensure you are on the official SWIC roster.
6. Pick up your SWIC ID and Metrolink pass from any SWIC campus.

## Tips for a Successful Start at SWIC

- You are a college student- Ensure that you are following all guidelines and meeting the academic requirements of your course(s).
- Meet all deadlines and requisites in order to ensure that you are registered for your class.
- Check your eSTORM student center- Access your schedule and other important information.
- Use your resources, including the Disability and Access Center, SuccessCenter, Library, and Career Services.
- Always feel free to reach out with any questions about the program.