

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
August 14, 2024

Committee members present: Mark Morton, Chair
Steve Campo
Sean McPeak

Trustees present: Matthew Burke
Nick Raftopoulos
Dane Tippett
Tracy Vallett

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Brad Sparks
Robert Tebbe
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes of the July 10, 2024 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

PRESENTATION OF HANGAR PROJECT, SAM WOLF GRANITE CITY CAMPUS

Representatives from Farnsworth provided a presentation of the hangar project at the Sam Wolf Granite City Campus. The hangar would match the existing hangar and can tag on. An additional fire suppression system will be required. A diesel building could be located where the soccer fields are. Avionics will have one classroom and one lab. The timeline is approximately one month behind the CTE building project in Red Bud.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for July 2024. Any questions should be directed to him, Chairman Morton or President Mance.

SWGCC Update

Interim Chief Academic Officer Brad Sparks, on behalf of SWGCC Executive Director Sue McClure, requested the following report be read into the public record:

The TRIO Student Support Services (SSS) Program is only available at SWGCC and provides intrusive wrap-around services for students who are first generation, low income and/or disabled. In addition to academic support and accountability, these at-risk students are assisted with completing financial aid applications, transferring and scholarship searches as well as accompanied on college visits and cultural events. Outcomes demonstrate that students who participate in TRIO are retained and graduate at significantly higher rates (in general about 10-20 percentage points higher) than the general college population. In July, the TRIO grant writing team (Cyria Canessa, Sue McClure, Jacob Wheeler) submitted the 2025-2030 TRIO SSS Program grant application. The results of the competitive process will be released in mid-2025. The \$1.5 million federal grant pays for all salaries, benefits and program expenses.

The Pharmacy Technician Program has expanded to SWGCC. The space is complete and ready for its first cohort of students for the fall 2024 semester.

The evening nursing program expanded. In July, electric and data upgrades were completed, asbestos abated and new furniture was installed. Computers are getting connected and the room is being refreshed in preparation for the fall 2024 class of nursing students. The state-of-the-art lab is the largest computer lab at SWGCC and will also be used for orientations, enrollment events and trainings.

This year's Summer Sizzle included a free BBQ and activities that focused on overall health and wellbeing. Students and Staff participated in yoga, received nutritional information and had Blood Pressure checks provided by SWGCC Practical Nursing students. Mental health resources were available from SWIC's Wellness Advocate and the National Association of Mental Illness (NAMI). Students registered for SWIC's free online counseling through Timely Care. Chestnut Health provided free NARCAM. Through the support of the Mental Health Early Action on Campus grant, participants also could rock paint, color a large mural and build wellness kits. Other popular activities included lawn games, a tie-dye station where students and staff dyed socks to wear or use as roller ball massagers. The essential oil station was also a hit. Participants created customized blends to use for a variety of needs. A similar event is planned for this fall in correlation with suicide prevention week.

Facilities Report

The Facilities Report consisting of the District-wide Project Status Report and the PHS Project Summary was provided to the trustees. Any questions should be directed to Chairman Morton or President Mance.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees at the August 21, 2024 meeting. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

OMNIBUS VOTE

Mr. McPeak moved, seconded by Mr. Campo, for an omnibus vote for agenda items B.1. through C.5. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

Bid Award

CFO Jacob Wheeler presented a request to award the lowest responsible bid for FY25 athletic team travel to Vandalia Bus Lines, Caseyville, IL in the amount of \$170,171.50 utilizing approved departmental funds.

Purchases/Agreement

Mr. Wheeler presented the following purchasing requests:

two forklifts for the Belleville Campus from Wiese USA, St. Louis, MO in the amount of \$74,802.00 utilizing budgeted departmental funds;

a John Deere 5067E tractor for the Belleville Campus from Shiloh Valley Equipment Co., Belleville, IL in the amount of \$81,809.06 utilizing approved budgeted departmental funds;

to pre-authorize the purchase of a 2024 Ford Transit Connect for District-wide use in an amount not to exceed \$60,000.00 utilizing budgeted departmental funds; and

a fire alarm and an intrusion alarm system for the Fairview Heights Campus from Johnson Controls Fire Protection, St. Louis, MO in the amount of \$49,630.00 utilizing budgeted departmental funds.

CIO Andres presented a request to renew the master agreement and amendment for support of Hyland OnBase Imaging Software with Naviant, Inc., Verona, WI utilizing budgeted departmental funds.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees award the lowest responsible bid for FY25 athletic team travel; approve the purchase of two forklifts; approve the purchase of a John Deere tractor; pre-authorize the purchase of a 2024 Ford Transit Connect NTE \$60,000; approve the purchase a fire alarm and an intrusion alarm system for the Fairview Heights Campus; and renew the master agreement with Naviant, Inc. as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (These items will appear on the consent agenda.)

AVIATION AND FACILITIES ADDITION: SAM WOLF GRANITE CITY CAMPUS

Questions/opinions were posed concerning the Farnsworth’s AIA contract and to Holland Construction. Trustee McPeak asked if the trustees could receive advance notice of questions, concerns, etc. instead of waiting until the meeting:

- Section 2.6.5: is the policy limit the same as each accident (one million dollars).
- Section 4.2.3 subsection 4: this should be at least two visits because it usually takes two or more visits in some areas to comply with what the architect requires.
- Section 7.2 and 7.3: SWIC is paying for the documents; are they SWIC’s property.
- Section 8.2.4, The X box on both Farnsworth and Holland documents should be the same to add in St. Clair County, Illinois.
- Section 11.1.8.1 Retainage: what is the subcontractor availability. If it is hard to get subcontractors can SWIC lower the retainage to 5% or 5% for 50% of the project to entice subcontractors.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve architect basic services for the Aviation and Facilities Addition at the Sam Wolf Granite City Campus to Farnsworth Group, Inc., Belleville, IL in the amount of \$425,000 and to approve preconstruction services for the Aviation and Facilities Addition at the Sam Wolf Granite City Campus to Holland Construction Services, Inc., Swansea, IL in the amount of \$102,321.70 utilizing funds from General Obligation Community College Bonds, series 2023 proceeds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (These items will appear on the consent agenda.)

DISPOSAL OF CAPITAL ASSET

Interim Chief Academic Officer Sparks presented a request to dispose of a Modular Home Fortune 145201; SWIC property tag number 00000500, according to Administrative Procedure 6008AP.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of the above-referenced capital asset according to Administrative Procedure 6008AP. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FINANCE REPORT (information)

A Finance Report comprised of a Treasurer's Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to President Mance or to CFO Wheeler.

CTE BUILDING, RED BUD CAMPUS

CFO Wheeler requested direction and clarification concerning the CTE building project at the Red Bud Campus. After discussion, it was agreed that options 2 and 7 are affirmative. Brick wainscoting would be added. Option 5 is really up to the Board. Building height of 22 feet is great. Administration feels there is no need for a second floor. Expansion would be out but not up. Additional classrooms are not needed. The parking lot plan is for two (not ten) bollards in the front of doorway, concrete curbs, and moving the dumpster pad. Administration feels building permits are not required; however, both Farnsworth and Holland are in discussion with the City of Red concerning this topic.

OTHER COMMITTEE RELATED BUSINESS

Trustee McPeak suggested staff should begin the planning for the shooting range and the shoot house. Board Attorney Hoerner stated the intergovernmental agreement first needs to be finalized; he anticipates bringing the document next month.

The next meeting of the Facilities and Finance Committee will be Wednesday, September 11, 2024 at 5:30 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:14 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary