



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Belleville Campus**  
**Marsh Conference Room**  
**September 18, 2024**  
**5:30 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF AN OMNIBUS VOTE FOR THE FOLLOWING AGENDA ITEMS:**
  - ITEM VI. APPROVAL OF MINUTES**
  - ITEM VII. APPROVAL OF BILLS**
  - ITEM VIII.A. ADOPTION OF PROPOSED AMENDMENTS**
  - ITEM VIII.B. FIRST READING OF PROPOSED AMENDMENTS**
  - ITEM VIII.C. DELETION OF BOARD POLICIES**
  - ITEM IX. A. PURCHASES/AGREEMENT**
  - ITEM X. A. GRANT**
  - ITEM X. B. AGREEMENTS**
  - ITEM X. C. POLICE ACADEMY 2024-2025 ACADEMIC CALENDAR**
  - ITEM X. D. RESIGNATIONS**
  - ITEM X. E. RETIREMENT NOTIFICATIONS**
  - ITEM X. F. APPOINTMENTS**
  - ITEM X. G. AUTHORIZATION TO HIRE**
  - ITEM X. H. FY 2025 PTNU COACHING CONTRACT**
  - ITEM X. I. STARTING SALARY ADJUSTMENT FOR NEWLY-HIRED ADMINISTRATORS**

**ITEM X. J. AUTHORIZATION TO ADVERTISE**  
**ITEM X. K. MONTHLY PART-TIME PERSONNEL FOR AUGUST 2024**

**VI. APPROVAL OF MINUTES**

- A. Planning and Policy Committee Meeting of August 14, 2024**
- B. Facilities and Finance Committee Meeting of August 14, 2024**
- C. Personnel, Programs and Services Committee Meeting of August 14, 2024**
- D. Regular Board Meeting of August 21, 2024**
- E. Executive Session of Regular Board Meeting of August 21, 2024**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$3,167,072.67</b>
<b>Operations &amp; Maintenance Fund</b>	<b>265,922.64</b>
<b>Operations &amp; Maint Fund-Restricted</b>	<b>332,302.95</b>
<b>Auxiliary Enterprise Fund</b>	<b>215,625.01</b>
<b>Restricted Purposes Fund</b>	<b>2,397,752.96</b>
<b>Trust &amp; Agency Fund</b>	<b>11,442.25</b>
<b>Audit Fund</b>	<b>15,500.00</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>228,230.65</b>
<b>Grand Total All Funds:</b>	<b>\$6,633,849.13</b>

**VIII. PLANNING AND POLICY COMMITTEE REPORT**

**A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES**

- 1. Consideration to adopt proposed amendments to the following Board Policies:**

- 3012 Assignment of Faculty and Staff**
- 3033 Americans with Disabilities Act**
- 6016 Insurance and Risk Management**

**B. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES**

- 1. Consideration to approve first reading of proposed amendments to the following Board Policies:**

- 4006 Academic Standards and Graduation**
- 4013 Student Records and Privacy**
- 4018 Student Rights and Code of Conduct**
- 4027 Identification (ID) Cards**
- 7018 Violence Prevention**

## **C. DELETION OF BOARD POLICIES**

### **1. Consideration to delete the following Board Policies:**

- 3003 Sexual Harassment**
- 4001 Student Development Philosophy**
- 4007 Academic Honors**
- 4008 Graduation Requirements**
- 4024 Child Care Services**

## **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

### **A. PURCHASES/AGREEMENT**

- 1. Consideration to ratify the purchase of HVAR supplies for 14 tool kits from Buyers Industrial Group, Maryland Heights, MO in the amount of \$25,288.20 utilizing approved funds from the Workforce Equity Initiative (WEI) grant.**
- 2. Consideration to purchase Vernier Scientific Equipment from Vernier Software & Technology dba Vernier Science Education, Beaverton OR in the amount of \$71,206.25 utilizing approved departmental funds.**
- 3. Consideration to award façade work at the Southwestern Illinois College Fairview Heights Campus to Tremco Commercial Sealants & Waterproofing, Beachwood, OH in the amount of \$302,571.45 utilizing Protection, Health & Safety (PHS) funds.**
- 4. Consideration to purchase a fire alarm system for the Lynx Lodge at the Southwestern Illinois Justice and Workforce Development Campus from Johnson Controls Fire Protection, St. Louis, MO in the amount of \$150,646.60 utilizing Southwestern Illinois Justice & Workforce Development Campus funds.**
- 5. Consideration to purchase flooring for the Southwestern Illinois College Fairview Heights Campus from CI Flooring, St. Louis, MO in the amount of \$87,150.00 utilizing approved budgeted departmental funds.**
- 6. Consideration to approve Microsoft Campus Volume Licensing in Enrollment for Education Solutions (EES) Agreement with Dell, Round Rock, TX for the period October 1, 2024 through September 30, 2027 at an annual cost of \$134,908.94 (total cost \$404,726.85) utilizing budgeted departmental funds.**

## **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

### **A. GRANT**

- 1. Consideration to accept a grant award.**

### **B. AGREEMENTS**

- 1. Consideration to approve agreements.**

**C. POLICE ACADEMY 2024-2025 ACADEMIC CALENDAR**

1. **Consideration to approve the Police Academy 2024-2025 Academic Calendar.**

**D. RESIGNATIONS**

1. **Consideration to accept the following resignations:**

**Dasia Harris, College Inclusion and Recruitment Specialist  
Rebecca Holman, Enrollment Services Specialist  
An’Johle Eiland, Enrollment Services Specialist  
Kyle Boddie, Commissioned Public Safety Officer  
Taylour Bertelsman, Coordinator of Health Science Pathways  
Danielle McGill, ATS Driver**

**E. RETIREMENT NOTIFICATIONS**

1. **Consideration to accept the following retirement notifications:**

<b>Bradley Sparks, Interim Chief Academic Officer</b>	<b>COB 2-28-25</b>
<b>Karen Schneider, Adult Education Faculty</b>	<b>COB 12-20-24</b>

**F. APPOINTMENTS**

1. **Consideration to ratify the emergency appointment of the full-time administrative position of Institutional Research Analyst effective September 3, 2024 at an annual salary of \$55,000, salary grade 3, with employment subject to the provisions of the Personnel Procedures for Administrators.**
2. **Consideration to appoint the full-time administrative position of CRM System Analyst Programmer effective October 1, 2024 at an annual salary of \$61,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.**
3. **Consideration to appoint the full-time grant-funded administrative position of Project Coordinator, Workforce Development effective September 19, 2024 at an annual salary of \$45,000, salary grade 2, with employment subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
4. **Consideration to appoint the full-time administrative position of Accountant I effective October 1, 2024 at an annual salary of \$48,500, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
5. **Consideration to appoint the full-time position of Maintenance Worker effective October 1, 2024 at an hourly rate of \$26.00 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union.**

- 6. Consideration to ratify the emergency appointment of the full-time position of Grounds Worker effective September 16, 2024 at an hourly rate of \$21.78 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union.**
- 7. Consideration to ratify the emergency appointment of the full-time grant-funded faculty position of Medical Assistant Instructor effective August 12, 2024 at an annual salary of \$49,466, Step 1, Below Master's on the 2024-2025 faculty salary schedule and subject to the continued receipt of external funding.**
- 8. Consideration to appoint the full-time SWIC EE position of Administrative Assistant to the Dean of Teaching, Learning, and Success Programs effective October 1, 2024 at an annual salary of \$35,912 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
- 9. Consideration to appoint the full-time SWIC EE position of Administrative Assistant to the Dean of Business, Health Sciences, and Homeland Security (Police Academy) effective October 1, 2024 at an annual salary of \$35,912 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
- 10. Consideration to ratify the emergency appointment of the full-time SWIC EE position of General Laboratory Tech-Biology effective September 3, 2024 at an annual salary of \$33,807 with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
- 11. Consideration to appoint the full-time SWIC EE position of Enrollment Services Specialist effective October 1, 2024 at an annual salary of \$31,863 with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
- 12. Consideration to appoint the full-time SWIC EE position of Enrollment Services Specialist effective October 1, 2024 at an annual salary of \$31,863 with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
- 13. Consideration to appoint the full-time grant-funded SWIC ATS positions of ATS Dispatcher effective October 1, 2024 at an hourly rate of \$21.22 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**

14. **Consideration to ratify the emergency appointment of the full-time, grant-funded position of ATS Driver effective September 3, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**

**G. AUTHORIZATION TO HIRE**

1. **Consideration to ratify the emergency hire of Samuel Hudson to the part-time SWIC EE position of Computer Support Technician effective September 3, 2024 at an hourly rate of \$18.39 for up to 28 hours per week with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
2. **Consideration to hire Jimmy Fuller to the part-time grant-funded SWIC EE position of Field Coordinator, Belleville AmeriCorps effective October 1, 2024 at an hourly rate of \$18.57 for up to 28 hours per week based on the SWIC Educational Employees Collective Bargaining Agreement 2022-2025 and the continued receipt of external funding.**
3. **Consideration to hire Kiera Jordan as a part-time grant-funded member in the Belleville AmeriCorps program for the 2024/2025 Program Year effective October 1, 2024 subject to the continued receipt of external funding.**
4. **Consideration to hire Bethany Herran to the part-time grant-funded SWIC EE position of TRIO Data Specialist effective October 1, 2024 at an hourly rate of \$18.57 for up to 28 hours per week based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**
5. **Consideration to hire William Keys to the part-time SWIC EE position of Personal Advocate effective October 1, 2024 at an hourly rate of \$21.56 and subject to the SWIC Educational Employees Collective Bargaining Agreement 2022-2025.**
6. **Consideration to ratify the emergency hire of Alicia Hauer to the part-time SWIC EE position of Math and Science Specialist at the Sam Wolf Granite City Campus effective September 3, 2024 at an hourly rate of \$26.39 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
7. **Consideration to hire Cory Stallings to the part-time, grant-funded position of ATS Driver effective October 1, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the Collective Bargaining Agreement between Community College District #522 and SWIC ATS Local 6600 Salary Schedule and the continued receipt of external funding.**

8. Consideration to ratify the emergency hire of Rodney Patrick, Glenn Griffin and La’Shonda Jones to the part-time, grant-funded positions of ATS Driver effective September 3, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the Collective Bargaining Agreement between Community College District #522 and SWIC ATS Local 6600 Salary Schedule and the continued receipt of external funding.
9. Consideration to hire Langdon Briles to the part-time non-union position of Tier III 2<sup>nd</sup> Assistant Men’s Basketball Coach effective September 19, 2024 at an annual salary of \$3,500 for the 2024-2025 academic year.
10. Consideration to ratify the emergency hire of the following part-time instructors:

**Radiology Technology Instructor: Mindy Rick**  
**HRO Pharmacology Instructor: Holly Hawkins**  
**Medical Terminology Instructor: Devin Randolph**  
**Community Health Worker Instructor: Shameka Davis**  
**Electrical/Electronic Technology Instructor: David Bohnenstiehl**  
**PMT Instructor: Nathan Sewell**  
**Aviation Instructor: Ryan Carmichael\***  
**Welding Instructor: Noah Motl**  
**HVAR Instructor: Lucas Gregson**  
**PMT Instructor: Jacob Sams**  
**Engineering Instructor: Rich Hodson**  
**Chemistry Instructor: Kyle Garrett**  
**Biology Instructor: Riah Vicik**  
**Biology Instructor: Dr. Shayani Pieris**  
**Sociology Instructor: Corbin Johannpeter**  
**Early Childhood Education Instructor: Lisa Ward\***

\*not EH

**H. FY 2025 PTNU COACHING CONTRACT**

1. Consideration to initiate FY 2025 part-time coaching contract to Ed Martz, Tier III Assistant Softball Coach effective September 19, 2024 at a salary of \$3,500.

**I. STARTING SALARY ADJUSTMENT FOR NEWLY-HIRED ADMINISTRATORS**

1. Consideration to adjust the starting salaries for the following administrators:

<b>Sarah Biondo</b>	<b>Academic Advisor</b>	<b>\$42,000 eff 9-3-24</b>
<b>Silas Coggeshall</b>	<b>Academic Advisor</b>	<b>\$42,000 eff 9-3-24</b>
<b>Stephanie Pittman</b>	<b>Dir of Community Ed</b>	<b>\$72,000 eff 9-3-24</b>
<b>Danny Robinson</b>	<b>Student Life Coordinator</b>	<b>\$47,000 eff 9-3-24</b>
<b>Celia Toenjes</b>	<b>Recruitment and Retention Specialist</b>	<b>\$40,000 eff 8-1-24</b>

**J. AUTHORIZATION TO ADVERTISE**

**1. Consideration to advertise the following positions:**

**Full-time Biology Faculty**

**Full-time SWIC EE Position: Enrollment Services Specialist (2)**

**Full-time SWIC EE Position: Administrative Assistant-Success Programs**

**Full-time Administrative Position: College Inclusion & Recruitment Specialist**

**Part-time Art Instructor (continuous)**

**Part-time Education Instructor (continuous)**

**K. RATIFICATION OF PART-TIME PERSONNEL ACTIONS**

**1. Consideration to ratify the August 2024 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**