



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
September 18, 2024

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, September 18, 2024 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. In the absence of Chairman Raftopoulos and Vice Chairman Campo, the Board Secretary called the meeting to order at 5:35 p.m.

ROLL CALL

Trustees present: Jayden Ashford, Student Trustee (arrived at 5:45 p.m.)
Matthew Burke
Sean McPeak
Mark Morton
Dane Tippet
Tracy Vallett

Trustees absent: Steve Campo
Nick Raftopoulos

ELECTION OF CHAIRMAN PRO TEMPORE

The Board Secretary stated pursuant to Board Policy 2001, Board of Trustees Bylaws, Article III, Section 4.c., in the absence of the Chairman and the Vice Chairman the other members of the Board shall elect a chairperson pro tempore from within the membership to conduct the meeting.

MOTION 09-18-24:01

Mr. McPeak moved, seconded by Mr. Burke, to nominate Trustee Mark Morton to serve as chairman pro tempore. Upon a roll call vote those trustees voting aye were Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Tippet and Ms. Vallett. Nays: none. Absent: Ms. Ashford (opinion), Mr. Campo and Mr. Raftopoulos. The motion carried.

PUBLIC COMMENTS

Ken Sharkey, Managing Director of the St. Clair County Alternative Transportation System (ATS), addressed the Board of Trustees to share the valuable service ATS provides to the

communities it serves. He highlighted one instance involving the ATS buses and the French Village Fire Department water rescue teams to evacuate a daycare center in East St. Louis. Mr. Sharkey commended ATS and its staff for their timely and greatly needed assistance.

OMNIBUS VOTE

Chairman Pro Tempore Morton requested an omnibus vote for the following agenda topics:

- ITEM VI. APPROVAL OF MINUTES
- ITEM VII. APPROVAL OF BILLS
- ITEM VIII.A. ADOPTION OF PROPOSED AMENDMENTS
- ITEM VIII.B. FIRST READING OF PROPOSED AMENDMENTS
- ITEM VIII.C. DELETION OF BOARD POLICIES
- ITEM IX. A. PURCHASES/AGREEMENT
- ITEM X. A. GRANT
- ITEM X. B. AGREEMENTS
- ITEM X. C. POLICE ACADEMY 2024-2025 ACADEMIC CALENDAR
- ITEM X. D. RESIGNATIONS
- ITEM X. E. RETIREMENT NOTIFICATIONS
- ITEM X. F. APPOINTMENTS
- ITEM X. G. AUTHORIZATION TO HIRE
- ITEM X. H. FY 2025 PTNU COACHING CONTRACT
- ITEM X. I. STARTING SALARY ADJUSTMENT FOR NEWLY-HIRED ADMINISTRATORS
- ITEM X. J. AUTHORIZATION TO ADVERTISE
- ITEM X. K. MONTHLY PART-TIME PERSONNEL FOR AUGUST 2024

MOTION 09-18-24:02

Mr. Tippett moved, seconded by Ms. Vallett, for an omnibus vote for the agenda topics as elicited. Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. McPeak, Mr. Tippett, Ms. Vallett, and Mr. Morton, Nays: none. Absent: Ms. Ashford (opinion), Mr. Campo and Mr. Raftopoulos. The motion carried.

MOTION 09-18-24:03

Mr. Burke moved, seconded by Mr. Tippett, to:

- approve the minutes from the Planning and Policy Committee meeting of August 14, 2024; the Facilities and Finance Committee meeting of August 14, 2024; the Personnel, Programs and Services Committee meeting of August 14, 2024; the regular Board meeting of August 21, 2024; and the Executive Session of August 21, 2024;

- approve the bills:

Education Fund	\$3,167,072.67
Operations & Maintenance Fund	265,922.64
Operations & Maint Fund-Restricted	332,302.95
Auxiliary Enterprise Fund	215,625.01
Restricted Purposes Fund	2,397,752.96
Trust & Agency Fund	11,442.25

Audit Fund	15,500.00
Liability, Protection & Settlement Fund	228,230.65
Grand Total All Funds:	\$6,633,849.13

- adopt proposed amendments to the following Board Policies:
 - 3012 Assignment of Faculty and Staff
 - 3033 Americans with Disabilities Act
 - 6016 Insurance and Risk Management

- approve first reading of proposed amendments to the following Board Policies:
 - 4006 Academic Standards and Graduation
 - 4013 Student Records and Privacy
 - 4018 Student Rights and Code of Conduct
 - 4027 Identification (ID) Cards
 - 7018 Violence Prevention

- delete the following Board Policies:
 - 3003 Sexual Harassment
 - 4001 Student Development Philosophy
 - 4007 Academic Honors
 - 4008 Graduation Requirements
 - 4024 Child Care Services

- ratify the purchase of HVAR supplies for 14 tool kits from Buyers Industrial Group, Maryland Heights, MO in the amount of \$25,288.20 utilizing approved funds from the Workforce Equity Initiative (WEI) grant;

- purchase Vernier Scientific Equipment from Vernier Software & Technology dba Vernier Science Education, Beaverton OR in the amount of \$71,206.25 utilizing approved departmental funds;

- award façade work at the Southwestern Illinois College Fairview Heights Campus to Tremco Commercial Sealants & Waterproofing, Beachwood, OH in the amount of \$302,571.45 utilizing Protection, Health & Safety (PHS) funds;

- purchase a fire alarm system for the Lynx Lodge at the Southwestern Illinois Justice and Workforce Development Campus from Johnson Controls Fire Protection, St. Louis, MO in the amount of \$150,646.60 utilizing Southwestern Illinois Justice & Workforce Development Campus funds;

- purchase flooring for the Southwestern Illinois College Fairview Heights Campus from CI Flooring, St. Louis, MO in the amount of \$87,150.00 utilizing approved budgeted departmental funds;

- approve Microsoft Campus Volume Licensing in Enrollment for Education Solutions (EES) Agreement with Dell, Round Rock, TX for the period October 1, 2024 through September 30, 2027 at an annual cost of \$134,908.94 (total cost \$404,726.85) utilizing budgeted departmental funds;
- accept Illinois Board of Higher Education grant in the amount of \$17,800.00 for the period September 18, 2024 through August 31, 2025 to increase access for students for work-based learning experiences that align with their programs of study and to allow them to potentially fulfill internship requirements;
- approve affiliation agreement with Touchette Regional Hospital to allow students in the Radiologic Technology program to participate in clinical experience;
- approve transitional Math Partnership Agreement with Waterloo CUSD 5 for the establishment, implementation and delivery of transitional math instruction to the District's students in accordance with the Postsecondary and Workforce Readiness Act; the Statewide Transitional Math Competencies; and policies jointly agreed upon by ISBE, ICCB and IBHE;
- approve agreement with Cardinal Creek Golf Course, SAFB, Illinois to provide facility for SWIC Men's and Women's golf teams;
- approve the Police Academy 2024-2025 Academic Calendar;
- accept the following resignations:

Dasia Harris, College Inclusion and Recruitment Specialist
 Rebecca Holman, Enrollment Services Specialist
 An'Johle Eiland, Enrollment Services Specialist
 Kyle Boddie, Commissioned Public Safety Officer
 Taylour Bertelsman, Coordinator of Health Science Pathways
 Danielle McGill, ATS Driver;

- accept the following retirement notifications:

Bradley Sparks, Interim Chief Academic Officer	COB 2-28-25
Karen Schneider, Adult Education Faculty	COB 12-20-24;
- ratify the emergency appointment of Bethanie Garcia to the full-time administrative position of Institutional Research Analyst effective September 3, 2024 at an annual salary of \$55,000, salary grade 3, with employment subject to the provisions of the Personnel Procedures for Administrators;
- appoint Bhanu Baddam to the full-time administrative position of CRM System Analyst Programmer effective October 1, 2024 at an annual salary of \$61,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;

- appoint William Reany to the full-time grant-funded administrative position of Project Coordinator, Workforce Development effective September 19, 2024 at an annual salary of \$45,000, salary grade 2, with employment subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Nirvana Rambojun-Dimmitt to the full-time administrative position of Accountant I effective October 1, 2024 at an annual salary of \$48,500, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Jason Williams to the full-time position of Maintenance Worker effective October 1, 2024 at an hourly rate of \$26.00 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union;
- ratify the emergency appointment of Justin Meyers to the full-time position of Grounds Worker effective September 16, 2024 at an hourly rate of \$21.78 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union;
- ratify the emergency appointment of Jodi Sutherland to the full-time grant-funded faculty position of Medical Assistant Instructor effective August 12, 2024 at an annual salary of \$49,466, Step 1, Below Master's on the 2024-2025 faculty salary schedule and subject to the continued receipt of external funding;
- appoint Jeffrey Tilma to the full-time SWIC EE position of Administrative Assistant to the Dean of Teaching, Learning, and Success Programs effective October 1, 2024 at an annual salary of \$35,912 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Stephanie Buretta to the full-time SWIC EE position of Administrative Assistant to the Dean of Business, Health Sciences, and Homeland Security (Police Academy) effective October 1, 2024 at an annual salary of \$35,912 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- ratify the emergency appointment of Elsa Taricone to the full-time SWIC EE position of General Laboratory Tech-Biology effective September 3, 2024 at an annual salary of \$33,807 with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Lucille Gibbs to the full-time SWIC EE position of Enrollment Services Specialist effective October 1, 2024 at an annual salary of \$31,863 with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;

- appoint Patricia Houglund to the full-time SWIC EE position of Enrollment Services Specialist effective October 1, 2024 at an annual salary of \$31,863 with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Ashley Davis, Pauline Rushing, Patricia Eagan and Tiffany Favron to the full-time grant-funded SWIC ATS positions of ATS Dispatcher effective October 1, 2024 at an hourly rate of \$21.22 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- ratify the emergency appointment of Dushon Givens to the full-time, grant-funded position of ATS Driver effective September 3, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- ratify the emergency hire of Samuel Hudson to the part-time SWIC EE position of Computer Support Technician effective September 3, 2024 at an hourly rate of \$18.39 for up to 28 hours per week with employment subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- hire Jimmy Fuller to the part-time grant-funded SWIC EE position of Field Coordinator, Belleville AmeriCorps effective October 1, 2024 at an hourly rate of \$18.57 for up to 28 hours per week based on the SWIC Educational Employees Collective Bargaining Agreement 2022-2025 and the continued receipt of external funding;
- hire Kiera Jordan as a part-time grant-funded member in the Belleville AmeriCorps program for the 2024/2025 Program Year effective October 1, 2024 subject to the continued receipt of external funding;
- hire Bethany Herran to the part-time grant-funded SWIC EE position of TRIO Data Specialist effective October 1, 2024 at an hourly rate of \$18.57 for up to 28 hours per week based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- hire William Keys to the part-time SWIC EE position of Personal Advocate effective October 1, 2024 at an hourly rate of \$21.56 and subject to the SWIC Educational Employees Collective Bargaining Agreement 2022-2025;
- ratify the emergency hire of Alicia Hauer to the part-time SWIC EE position of Math and Science Specialist at the Sam Wolf Granite City Campus effective September 3, 2024 at an hourly rate of \$26.39 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;

- hire Cory Stallings to the part-time, grant-funded position of ATS Driver effective October 1, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the Collective Bargaining Agreement between Community College District #522 and SWIC ATS Local 6600 Salary Schedule and the continued receipt of external funding;
- ratify the emergency hire of Rodney Patrick, Glenn Griffin and La’Shonda Jones to the part-time, grant-funded positions of ATS Driver effective September 3, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the Collective Bargaining Agreement between Community College District #522 and SWIC ATS Local 6600 Salary Schedule and the continued receipt of external funding;
- hire Langdon Briles to the part-time non-union position of Tier III 2nd Assistant Men’s Basketball Coach effective September 19, 2024 at an annual salary of \$3,500 for the 2024-2025 academic year;

- ratify the emergency hire of the following part-time instructors:

Radiology Technology Instructor: Mindy Rick
 HRO Pharmacology Instructor: Holly Hawkins
 Medical Terminology Instructor: Devin Randolph
 Community Health Worker Instructor: Shameka Davis
 Electrical/Electronic Technology Instructor: David Bohnenstiehl
 PMT Instructor: Nathan Sewell
 Aviation Instructor: Ryan Carmichael*
 Welding Instructor: Noah Motl
 HVAR Instructor: Lucas Gregson
 PMT Instructor: Jacob Sams
 Engineering Instructor: Rich Hodson
 Chemistry Instructor: Kyle Garrett
 Biology Instructor: Riah Vicik
 Biology Instructor: Dr. Shayani Pieris
 Sociology Instructor: Corbin Johannpeter
 Early Childhood Education Instructor: Lisa Ward* *not EH

- initiate FY 2025 part-time coaching contract to Ed Martz, Tier III Assistant Softball Coach effective September 19, 2024 at a salary of \$3,500;

- adjust the starting salaries for the following administrators:

Sarah Biondo	Academic Advisor	\$42,000 eff 9-3-24
Silas Coggeshall	Academic Advisor	\$42,000 eff 9-3-24
Stephanie Pittman	Dir of Community Ed	\$72,000 eff 9-3-24
Danny Robinson	Student Life Coordinator	\$47,000 eff 9-3-24
Celia Toenjes	Recruitment and Retention Specialist	\$40,000 eff 8-1-24;

- advertise the following positions:

Full-time Biology Faculty

Full-time SWIC EE Position: Enrollment Services Specialist (2)

Full-time SWIC EE Position: Administrative Assistant-Success Programs

Full-time Administrative Position: College Inclusion & Recruitment Specialist

Part-time Art Instructor (continuous)

Part-time Education Instructor (continuous); and

- ratify the August 2024 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Ms. Ashford (opinion), Mr. Burke, Mr. McPeak, Mr. Tippett, Ms. Vallett, and Mr. Morton, Nays: none. Absent: Mr. Campo and Mr. Raftopoulos. The motion carried.

EXECUTIVE SESSION

Mr. McPeak moved, seconded by Mr. Tippett, to move into Executive Session at 6:00 p.m. to discuss personnel (5 ILCS 120/2(c)(1.)). Upon a roll call vote, those trustees voting aye were Ms. Ashford (opinion), Mr. Burke, Mr. McPeak, Mr. Tippett, Ms. Vallett, and Mr. Morton. Nays: none. Absent: Mr. Campo and Mr. Raftopoulos. The motion carried.

There was consensus to return to regular session at 6:10 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 09-18-24:04

Mr. McPeak moved, seconded by Mr. Burke, to approve the employment termination of Chris Greer for cause, effectively immediately. Upon a roll call vote those trustees voting aye were Ms. Ashford (opinion), Mr. Burke, Mr. McPeak, Mr. Tippett, Ms. Vallett, and Mr. Morton. Nays: none. Absent: Mr. Campo and Mr. Raftopoulos. The motion carried.

REPORTS

President's Report

President Mance reported the Higher Learning Commission (HLC) will be at the Belleville Campus on Monday and Tuesday, October 14 and 15, 2024 for the college's accreditation visit. A breakfast is scheduled for the trustees to meet with the HLC representatives on Tuesday, October 15 at 8:00 a.m. in the Seibert Conference Room. Trustees were encouraged to attend if at all possible.

President Mance paid kudos to staff who diligently worked on the assurance argument that was submitted last Friday. He is anticipating a very positive visit with the HLC.

ICCTA Report

Trustee Vallett reported at the September 13-14, 2024 meeting of the ICCTA Board of Representatives held in Springfield, IL they heard that ICCTA and the Illinois Council of

Community College Presidents will host a Business Enterprise Program summit on September 27 at Prairie State College to share best practices. The trustees also reviewed the first draft of the ICCTA's proposed 2025-2027 Strategic Plan.

The next meeting of the Board of Representatives will be November 15-16, 2024 at the Chicago Schaumburg Marriott Hotel in Schaumburg Illinois.

Attorney's Report

Mr. Hoerner had nothing further.

MISCELLANEOUS

The October 16, 2024 meeting of the Board of Trustees will be held in the Performing Arts Room at the Red Bud Campus.

ADJOURNMENT

Ms. Vallett moved, seconded by Mr. McPeak, to adjourn the meeting at 6:15 p.m. Upon a voice vote the motion carried.

Approved: **10-16-2024**

Respectfully submitted,

Nick Raftopoulos
Board Chairman

Beverly J. Fiss
Secretary to the Board of Trustees