

**PLANNING AND POLICY COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**October 9, 2024**

Committee members present:	Nick Raftopoulos, Chair Dane Tippet
Trustees present:	Matthew Burke Steve Campo Mark Morton
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Brad Sparks Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

**CALL TO ORDER**

Chairman Raftopoulos called the meeting to order at 5:55 p.m.

**SECOND READING OF PROPOSED AMENDMENTS TO BOARD POLICIES**

4006	Academic Standards and Graduation
4013	Student Records and Privacy
4018	Student Rights and Code of Conduct
4027	Identification (ID) Cards
7018	Violence Prevention

Mr. Raftopoulos moved, seconded by Mr. Tippet, to pull this item from the agenda as there was not sufficient time for responses. Upon a roll call vote, those trustees voting aye were Mr. Tippet and Mr. Raftopoulos. Nays: none. Absent: Ms. Vallett. The motion carried.

**INFORMATION TECHNOLOGY HIGHLIGHTS**

Chief Information Officer Linda Andres provided the following report:

- Implemented Enrollment Development, Administrative Services and Student Services Absence Management
- Completed customization of Company Directory for Degrees
- Turned off old Tudor Track
- Completed VDI upgrade

- AI, SI, and SU/SR submission complete with updates
- Cumulative Update for Campus Solutions Complete
- Certificates updated in all systems
- HubSpot implementation for Marketing mostly CRM integration remaining
- Completed and locked HLC arguments
- Completed and Locked Federal Compliance Audit documentation
- Determined causes and changed switch configurations causing network outages
- Receiving module in user acceptance
- Continuing to upgrade machines to Windows 11 and Office 2021
- Distributing FY25 bulk purchase
- Installing Access Points for wi-fi and working on new antennas for cellular at SWGCC
- Preparing Granite City for updated DR environments - moving data off old SAN to repurpose
- TextUs implementation in progress
- Cumulative Update for Finance in progress - fixing delivered bugs from Oracle
- Implementing Award Spring for Foundation scholarships - conversion underway
- Implementing Brightly for Physical Plant and Maintenance
- Gainful Employment Regulations deadline moved to January - continuing to progress
- Preparing for HLC onsite visit
- Evaluating Branding and Web Site Consultants

CIO Andres reported that multi-tasking affects switches and cannot be turned off on all cell phones. She is looking for a fix and has contacted a vendor with no results but is looking at another vendor who has had requests from hundreds of customers.

### **MARKETING/RECRUITING/ENROLLMENT UPDATE**

Chief Officer Tebbe provided the following documents:

Monthly Marketing Report  
Admissions, Recruitment, & Outreach Monthly Activity Report  
Enrollment Report

Mr. Tebbe reported the internal signage project is complete and accurate and offered the internal signage was performed in preparation of the HLC site visit. Next steps are external signage, then digital, both internal and external. Trustee Campo stated the process is moving way too slowly and stated a need for video, which stands out for students. He added we need to push and control the message. Trustee Morton responded that it takes a lot of work to coordinate messages and questioned if we have the internal resources.

Trustee Tippett stated the need for consistency with bid packages to be put on the college website.

### **NEXT SCHEDULED MEETING**

The next scheduled meeting of the Planning and Policy Committee is Wednesday, November 13, 2024 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Tippett moved, seconded by Mr. Raftopoulos, to adjourn the meeting at 6:17 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary