

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
November 13, 2024

Committee members present:	Steve Campo Sean McPeak
Committee member absent:	Mark Morton, Chair
Trustees present:	Matthew Burke Nick Raftopoulos Tracy Vallett
Administrators present:	Nick Mance Linda Andres (r) Sue McClure Brad Sparks Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Trustee Campo called the meeting to order at 5:30 p.m.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for October 2024. Any questions should be directed to him or to Chief Luttrell.

SWGCC Update

SWGCC Executive Director Sue McClure provided the following report:

- Updated AV Equipment: A new state-of-the-art audio-visual system including several blue tooth speakers was recently installed in The Commons. The new system will meet the sound demands for large events such as Manufacturing Day. Additionally, designated staff now has the ability to easily stream music from their phones during lunches and College Life events.
- Highlight on Culinary: In response to numerous student requests, the Café at SWGCC offers expanded food options and accepts debit/credit cards. The new system will also support improved inventory management. Additionally, each Tuesday morning, the Culinary Club students and club sponsors prepare an amazing breakfast. Proceeds from the breakfasts support Culinary Club student travel and experiences including an upcoming service trip to New Orleans in June 2025 where students will cook/feed the unhomed, take a Cajun cooking class, explore the

open-air French market and tour another community college's culinary program. The club is busy baking 4,800 cookies for the Belleville Cookie Walk in addition to baking goodies and taking holiday treats to a local women's shelter. Each major holiday, the club donates homemade sweet treats to all of the children and women at the shelter.

- Junior High School College and Career Exploration Days: In 2023, SWGCC began introducing local junior high school students to various academic programs. Approximately 400 students from two Granite City junior high schools attended the first event. This year, the college and career exploration days have expanded and approximately 550 students from four local junior high schools: Coolidge, St. Elizabeth's, Holy Family and Madison are expected to participate in the events on Nov. 1 and 22, 2024. These introductions to SWIC/SWGCC could not be accomplished without the considerable support of the faculty and college departments such as Recruitment, the Success Center and Physical Plant.
- Student Art Contest: SWGCC recently hosted the first student art contest and has plans to display the students' works around campus.

Facilities Report

The Facilities Report consisting of the District-wide Project Status Report and the PHS Project Summary was provided to the trustees. Any questions should be directed to Chairman Morton or President Mance. (Note: demolition has begun on the Lynx Lodge in Belleville.)

FINANCE

Approval of Bills

Trustee Campo requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees at the November 20, 2024 meeting. In the interim, any questions should be directed to President Mance or to CFO Jacob Wheeler.

Mr. McPeak moved, seconded by Mr. Campo, to place Approval of Bills on the non-consent agenda for action by the Board of Trustees. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried.

Omnibus Vote

Mr. Campo called for an omnibus vote for agenda items B., C., and D. and to place on the consent agenda. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried.

Bid Awards

CFO Wheeler presented the following bid awards for consideration:

the lowest responsible bid for welding exhaust filters and valve replacements to Haier Heating & Plumbing, Inc., Okawville, IL in the amount of \$57,694.00 utilizing budgeted departmental funds; and

the lowest responsible bid for a baseball backstop to Belleville Fence Company, Belleville, IL in the amount of \$50,670.00 utilizing budgeted departmental funds.

Purchases/Agreement

CFO Wheeler presented the following purchases and agreement for consideration:

the purchase of concrete repairs for the Southwestern Illinois College Belleville Campus from Tremco Commercial Sealants & Waterproofing, Beachwood, OH in the amount of \$247,870.84 utilizing Protection, Health & Safety funds;

the purchase of storage cabinets for the Advanced Manufacturing Academy, Belleville Campus, from Stor-Loc Modular Door System, Kankakee, IL in the amount of \$37,950.00 utilizing approved Perkins Grant funds;

the purchase of mechanical and electrical equipment for the Red Bud Career and Technical Education Building from Koch Air, LLC, Fenton, MO in the amount of \$64,466.00 and Butler Supply, O’Fallon, IL in the amount of \$34,403.30 utilizing approved budgeted funding for the CTE Building;

the purchase of a transformer for the Red Bud Career and Technical Education Building from the City of Red Bud, Red Bud, IL in the amount of \$42,500.00 utilizing approved budgeted funding for the CTE Building; and

the recommendation to renew the 12-month agreement with AT&T for eight switches utilizing budgeted departmental funds.

Disposal of Capital Asset

CFO Wheeler presented the following request to dispose of capital asset in accordance with Administrative Procedure 6008AP:

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Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the bid awards, the purchases, the agreement, and the disposal of a capital asset as presented. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Morton. The motion carried. (These items will appear on the consent agenda.)

Finance Report (information)

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to President Mance or to CFO Wheeler.

OTHER COMMITTEE RELATED BUSINESS

CTE Building - Red Bud Campus: going out to bid next week.

2024 Property Tax Levy for FY 2026: if Truth in Taxation applies, a public hearing is required. Must be decided in December 2024.

Five-year Financial Projections: recommend a \$12 per credit hour increase; will bring in January 2025.

Property Tax Abatement for Dayton Freight Lines, Inc., Collinsville Truck Terminal Development was not discussed and will appear on next month's agenda.

NEXT COMMITTEE MEETING

In lieu of a committee meeting, a Board self-evaluation will be conducted Wednesday, December 11, 2024.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:07p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary