



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Marsh Conference Room**  
**Belleville Campus**  
**November 20, 2024**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, November 20, 2024 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Vice Chairman Steve Campo called the meeting to order at 5:32 p.m.

**ROLL CALL**

Trustees present: Jayden Ashford, Student Trustee  
Matthew Burke  
Steve Campo  
Mark Morton  
Tracy Vallett

Trustees absent: Sean McPeak  
Nick Raftopoulos  
Dane Tippet

**PUBLIC COMMENTS**

The following individuals addressed the Board of Trustees:

Jennifer Ausley  
SWIC employee  
Topic: 2025 Insurance Plan for Employees

Bob Dahm  
District 522 resident and retired educator from Belleville District 201  
Topic: SWIC for Life program

Sharon Hopkins  
District 522 resident  
Topic: College for Life program

Barbara Hunter  
District 522 resident and former SWIC employee  
Topic: College for Life/SWIC for Life program

Sonji Palmer and Jamal Selesi  
District 522 resident; student in the College for Life program at Lewis and Clark  
Community College

## **CONSENT AGENDA**

### **MOTION 11-20-24:01**

Mr. Morton moved, seconded by Ms. Vallett, to accept the items on the consent agenda. Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Burke, Mr. Morton, Ms. Vallett, and Mr. Campo. Nays: none. Absent: Mr. McPeak, Mr. Raftopoulos, and Mr. Tippett. **PASSED**

### **MOTION 11-20-24:02**

Mr. Morton moved, seconded by Ms. Vallett, to:

- approve the minutes from the Decennial Committee meeting of October 16, 2024 and the regular Board of Trustees meeting of October 16, 2024;
- delete Board Policy 6006: Check Cashing Service;
- award the lowest responsible bid for welding exhaust filters and valve replacements to Haier Heating & Plumbing, Inc., Okawville, IL in the amount of \$57,694.00 utilizing budgeted departmental funds;
- award the lowest responsible bid for a baseball backstop to Belleville Fence Company, Belleville, IL in the amount of \$50,670.00 utilizing budgeted departmental funds;
- approve the purchase of concrete repairs for the Southwestern Illinois College Belleville Campus from Tremco Commercial Sealants & Waterproofing, Beachwood, OH in the amount of \$247,870.84 utilizing Protection, Health & Safety funds;
- approve the purchase of storage cabinets for the Advanced Manufacturing Academy, Belleville Campus, from Stor-Loc Modular Door System, Kankakee, IL in the amount of \$37,950.00 utilizing approved Perkins Grant funds;
- approve the purchase of mechanical and electrical equipment for the Red Bud Career and Technical Education Building from Koch Air, LLC, Fenton, MO in the amount of \$64,466.00 and Butler Supply, O'Fallon, IL in the amount of \$34,403.30 utilizing approved budgeted funding for the CTE Building;

- approve the purchase of a transformer for the Red Bud Career and Technical Education Building from the City of Red Bud, Red Bud, IL in the amount of \$42,500.00 utilizing approved budgeted funding for the CTE Building;
- renew the 12-month agreement with AT&T for eight switches utilizing budgeted departmental funds;
- dispose of a Printer 3D uPrint SE, in accordance with Administrative Procedure 6008AP;
- accept renewal State of Illinois/DCEO state grant in the amount of \$80,000.00 for the period July 1, 2024 through June 30, 2025 build literacy skills among underserved and underrepresented residents of the southwestern Illinois region to reduce the digital skills gaps;
- accept renewal State of Illinois/ICCB Workforce Equity Initiative state grant in the amount of \$1,000,000.00 for the period July 1, 2024 through September 30, 2025 to create, support or expand short-term workforce training opportunities in high-need communities focused on specific sectors with identified workforce gaps;
- accept renewal State of Illinois /ICCB state grant for the Integrated English Literacy and Civics Education program in the amount of \$59,469.00 for the period July 1, 2024 through June 30, 2025 to help adults who are English language learners become proficient in English and integrate into the U.S. as citizens, workers, and parents;
- accept renewal State of Illinois/ICCB state and federal grant in the amount of \$977,248.00 for the period July 1, 2024 through June 30, 2025 to create a partnership among the federal government, states, and localities to provide adult education and literacy activities to assist adults improve literacy;
- approve renewal affiliation agreement with Benedictine Living Community At The Shrine to allow students in the Nurse Assistant program to participate in clinical experience;
- approve renewal affiliation agreement with Barnes Jewish West County Hospital to allow students in the Radiologic Technology program to participate in clinical experience;
- approve new agreement with Institute for Advance Composites Manufacturing Innovation to launch a new training program in CNC machining to include an online component followed by a one-week in-person training session.; IACMI aims to establish SWIC as a hub for their program;
- approve new Memorandum of Understanding with Lansdowne UP to modify the lease end date and add an additional program;
- accept gifts to the college
- approve course fees for new Cannabis courses;

- approve the following new degree and certificates:

Aviation Electronics Avionics AAS degree;  
Cannabis Cultivation and Processing certificate; and  
Court Security Academy certificate;

- accept the resignation of Kathleen Bilyeu, full-time grant-funded Director Senior Companion Program at PSOP effective close of business October 30, 2024;
- appoint Joyce Dierkes to the full-time SWIC EE position of Administrative Assistant to High School Partnerships effective January 2, 2025 at an annual salary of \$33,807 and in accordance with the SWIC Educational Employees Collective Bargaining Agreement;
- appoint Curt Schmittling to the full-time administrative position of Dean of Health Sciences effective January 2, 2025 at an annual salary of \$110,000, salary grade 9, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Danielle White to the full-time Medical Surgical Technology Instructor position effective January 2, 2025 at a prorated base salary for the remainder of the 2024-2025 Academic Year of \$26,034.74 (Step 1, Master's 0-14 base salary for 2024-2025 Academic Year is \$52,496);
- appoint Brayden Bennett to the full-time Industrial Technology/Precision Machining Instructor position at the Belleville Campus with district-wide responsibilities effective January 2, 2025 at a prorated base salary for the remainder of the 2024-2025 academic year of \$26,034 (Below Bachelors - Step 1 base salary for 2024-2025 academic year is \$49,466);
- appoint Mackenzie Johns to the full-time SWIC EE position of Administrative Assistant, Success Programs at the Belleville Campus with district-wide responsibilities effective December 2, 2024 at an annual salary of \$33,807 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Donna Forsyth to the full-time SWIC EE position of Administrative Assistant to the Dean of Technical Education and Workforce Development effective January 2, 2025 at an annual salary of \$50,425 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- ratify the appointment of Tyneka Bowman to the full-time grant-funded position of ATS Safety and Training Coordinator effective November 1, 2024 at an hourly rate of \$21.22 based on the SWIC ATS Local 6600 Collective Bargaining Agreement;

- ratify the appointment of Amanda Schuetz to the full-time grant-funded position of ATS Driver effective November 1, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement;
- appoint Matthew Westbrook to the full-time SWIC EE position of Enrollment Specialist effective December 2, 2024 at an annual salary of \$31,863 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO;
- appoint Meagan Garrett to the full-time SWIC EE position of Student Life and Special Events Specialist effective December 2, 2024 at an annual salary of \$31,863 and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO
- ratify the emergency hire of Nicole Whitney to the part-time grant-funded SWIC EE position of Field Coordinator, Belleville AmeriCorps effective November 18, 2024 at an hourly rate of \$18.57 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO and the continued receipt of external funding;
- ratify the emergency hire of Candice Scott to the part-time grant-funded position of ATS Driver effective November 1, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC ATS Local 6600, IFT/AFT, AFL/CIO and the continued receipt of external funding;
- appoint Vant Tucker to the part-time grant-funded position of ATS Driver effective December 2, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and SWIC ATS Local 6600 IFT/AFT, AFL/CIO and the continued receipt of external funding;
- appoint Holly Salvatore to the part-time non-union position of Art Model effective October 29, 2024 at an hourly rate of \$17.00;
- appoint the following part-time faculty for the Spring 2025 semester effective January 6, 2025 at a salary determined based on education attainment and number of credit hours assigned: and

Dr. Michael Carper	Philosophy
Remington Ragland	Respiratory Care Education
Ashley West	Respiratory Care Education;

- amend the employment start date for the following individuals:

Patricia Hougland	from October 1, 2024 to November 1, 2024
Lisa Schiermeier	from October 17, 2024 to November 1, 2024

Ryan Carmichael  
Sterling Levins

from September 19, 2024 to October 11, 2024  
from August 1, 2024 to November 1, 2024;

- renew the medical insurance plan administered by BlueCross BlueShield of Illinois for the period January 1, 2025 through December 31, 2025 with overall decrease of 8.13% (-\$723,445.27) to current monthly premium cost;
- renew the dental insurance plan administered by BlueCross BlueShield of Illinois for the period January 1, 2025 through December 31, 2025 with no change to current monthly premium cost;
- renew the voluntary vision insurance plan administered by BlueCross BlueShield of Illinois for the period January 1, 2025 through December 31, 2025 with no change to current monthly premium cost;
- renew the agreement with Benefit Resource Inc. (BRI) for administration of the FSA, HSA and COBRA for the period January 1, 2025 through December 31, 2025;
- renew agreement with New York Life/CIGNA for administration of the life insurance and long-term disability plans for the period January 1, 2025 through December 31, 2025 with no change to current monthly premium cost;
- renew the additional value-added benefits to include an Employee Assistance Program (Perspectives), Critical Illness (BCBS), and Accident Insurance (BCBS) for the period January 1, 2025 through December 31, 2025 with no change to current monthly premium cost; and
- create and to advertise the following positions:

Full-time SWIC EE position: Testing Center Specialist; and  
Full-time Grounds Worker at the Southwestern Illinois Justice Workforce Development Campus.

Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Burke, Mr. Morton, Ms. Vallett, and Mr. Campo. Nays: none. Absent: Mr. McPeak, Mr. Raftopoulos, and Mr. Tippett. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 11-20-24:03**

Mr. Morton moved, seconded by Mr. Burke, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,924,540.14
Operations & Maintenance Fund	263,285.72
Operations & Maintenance Fund-Rest	115,905.26
Auxiliary Enterprise Fund	208,092.59
Restricted Purposes Fund	1,025,449.47

Trust & Agency Fund	67,657.01
Audit Fund	10,000.00
Liability, Protection & Settlement Fund	<u>172,580.48</u>
Grand Total All Funds:	\$4,787,510.67

Upon a roll call vote, those trustees voting aye were Ms. Ashford (advisory), Mr. Burke, Mr. Morton, Ms. Vallett, and Mr. Campo. Nays: none. Absent: Mr. McPeak, Mr. Raftopoulos, and Mr. Tippet. **PASSED**

**REPORTS**

**President’s Report**

President Mance wished everyone a safe and healthy Thanksgiving holiday.

**ICCTA Report**

Trustee Vallett reported the ICCTA Board Highlights from the November 13-14, 2024 meeting was emailed to the trustees.

**Attorney’s Report**

Mr. Hoerner had no report.

**ADJOURNMENT**

Mr. Burke moved, seconded by Mr. Morton, to adjourn the meeting at 6:10 p.m. Upon a voice vote, the motion carried.

Approved: **12-18-24**

Respectfully submitted,

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Nick Raftopoulos  
Board Chairman

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Beverly J. Fiss  
Secretary to the Board of Trustees