



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
December 18, 2024

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, December 18, 2024 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:41 p.m.

ROLL CALL

Trustees present: Steve Campo
Sean McPeak
Mark Morton
Nick Raftopoulos
Dane Tippett

Trustees absent: Jayden Ashford, Student Trustee
Matthew Burke
Tracy Vallett

PUBLIC COMMENTS

Philip Powe, president elect of the adjunct faculty union, introduced himself to the Board of Trustees.

PRESENTATION OF FISCAL YEAR 2024 AUDIT REPORT

Chris Suda, principal with CliftonLarsonAllen, presented the Fiscal Year 2024 Audit Report and stated the document has been signed and issued as of Monday, December 16, 2024. He recalled this is the first time in quite a few years the deadline was met and commended CFO Wheeler and the Finance team for their cooperation.

Mr. Suda reported the college received an unmodified opinion, which is the cleanest determination that can be received. This audit is what the Board of Trustees should expect to see; and Southwestern Illinois College is in a really good position.

MOTION 12-18-24:01

Mr. Tippett moved, seconded by Mr. Morton, to accept the FY 2024 audit. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

OMNIBUS VOTE

Board Chair Raftopoulos asked if any trustee wished to remove any topics from the agenda for separate consideration. The following items were pulled from the agenda:

- X.A.3. purchase of two Genie lifts
- X.B.1. lobby roof replacement at the former Lynx Lodge
- X.C.1. site surveys at the Fairview Heights Campus
- X.D.1. schematic designs for Aviation hangar and Physical Plant expansion at the Sam Wolf Granite City Campus

Chairman Raftopoulos requested an omnibus vote for the remaining items on the agenda.

MOTION 12-18-24:02

Mr. Morton moved, seconded by Mr. McPeak, for an omnibus vote for the agenda items excluding those above-stated topics. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

MOTION 12-18-24:03

Mr. Morton moved, seconded by Mr. Tippett, to:

- approve the minutes from the Planning and Policy Committee meeting of November 13, 2024; the Facilities and Finance Committee meeting of November 13, 2024; the Personnel, Programs and Services Committee meeting of November 13, 2024; and the regular Board meeting of November 20, 2024;
- approve the bills including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$1,896,966.93
Operations & Maintenance Fund	203,688.71
Operations & Maintenance Fund-Rest	408,314.73
Bond & Interest Fund	4,863,862.50
Auxiliary Enterprise Fund	456,802.80
Restricted Purposes Fund	671,150.67
Trust & Agency Fund	27,308.62
Audit Fund	8,000.00
Liability, Protection & Settlement Fund	<u>82,092.79</u>
Grand Total All Funds:	\$8,618,187.75

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

MOTION 12-18-24:04

Mr. Morton moved, seconded by Mr. Campo, to:

- purchase furniture to replace existing worn and damaged furniture from KI Furniture, Green Bay, WI in the amount of \$131,648.74 utilizing approved budgeted capital funds;
- purchase a 3D mobile mapping scanner to be utilized in the Construction program from NavVis US, Inc., New York, NY in the amount of \$61,650.00 utilizing approved Perkins Grant funding;
- purchase three HVAR trainers to be used for the Heating, Ventilation, Air Conditioning & Refrigeration program from BASE Labs, Inc., Stone Mountain, GA in the amount of \$29,820.00 utilizing approved Perkins Grant funding;
- purchase welding equipment to replace older welders on the Belleville Campus from Airgas USA, LLC, Alton, IL in the amount of \$137,601.92 utilizing approved Perkins Grant funding;
- dispose of the following capital assets in accordance with Board Policy 6008:

Printer Stylus Epson Pro 9800
Belleville Modular Building Front ADA Ramp
Press Digital Envelope Oki Pro;
- approve Tentative Budget Calendar for Fiscal Year 2026;
- accept federal AmeriCorps grant in the amount of \$678,172 for the period August 1, 2024 through June 30, 2025;
- accept state East St. Louis Support for Southwestern Illinois College grant in the amount of \$375,000 for the period July 1, 2024 through June 30, 2025;
- approve affiliation agreement with Sugar Creek Ambulance Service to allow students in the EMS/Paramedic programs to participate in clinical experience;
- approve affiliation agreement with Family Care Health Centers Pharmacy to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve affiliation agreement with Select Rehabilitation and Granite Nursing and Rehab Center to allow students in the Physical Therapist Assistant program to participate in clinical experience;

- approve affiliation agreement with Pontiac-William Holiday School District 105 to allow students in the Early Childhood Education program to participate in clinical experience;
- approve facility use agreement with Southern Illinois University Carbondale to allow SIUC to offer motorcycle rider courses at SWIC pursuant to the Motorcycle Rider Training program;
- accept a gift to the college;
- amend the 2024-2025 and 2025-2026 Academic Calendars;
- accept the following resignations:

Sarah Lipford, LPN/CNA Instructor	COB: 12-20-24
Morgan Basden, Athletic Trainer	COB: 12-07-24
Christian Dryden, Student Accounts Receivable Clerk	COB: 12-20-24

- accept the following retirement notifications:

Janice Volland, Custodian	COB 01-31-25
Steven Wassink, Commissioned Public Safety Officer	COB 12-20-24
Traci Sachteleben, Psychology Instructor	COB: 06-01-26;

- appoint Shameka Davis to the full-time faculty position of Community Health Worker Coordinator/Instructor effective January 2, 2025 at a prorated base salary for the remainder of the 2024-2025 academic year of \$31,891.05, Step 4/Master's +60; base salary for 2024-2025 academic year is \$60,593.00;
- appoint Larry Powell to the full-time faculty position of Industrial Electricity Instructor effective January 6, 2025 at the prorated base salary of \$27,629.47 for the remainder of the 2024-2025 academic year, Step 1/Master's; base salary for the 2024-2025 academic year is \$52,496.00;
- appoint Matthew Morgan to the full-time faculty position of Chemistry Instructor effective January 2, 2025 at the prorated base salary of \$33,145.79 for the remainder of the 2024-2025 academic year, Step 4/PhD; base salary for the 2024-2025 academic year is \$62,977.00;
- ratify the appointment of Sarah Gruenewald to the full-time administrative position of Recruitment Coordinator effective December 2, 2024 at an annual salary of \$50,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- ratify the appointment of Alexander Gerstenecker to the full-time administrative position of Grants Manager effective December 2, 2024 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

- appoint Tabatha Lewis to the full-time SWIC Educational Employees position of Student Services Coordinator effective January 2, 2025 at an annual salary of \$35,912 and subject to the provisions of the SWIC EE Collective Bargaining Agreement;
- appoint Alyanna Morrow to the full-time administrative position of College Inclusion and Recruitment Specialist effective January 16, 2025 at an annual salary of \$41,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;
- ratify the appointment of Kylie Titchenal to the full-time SWIC EE position of Enrollment Services Specialist effective December 2, 2024 at an annual salary of \$31,863 and subject to the provisions of the SWIC EE Collective Bargaining Agreement;
- appoint Jeffrey Rhone to the full-time grant-funded position of Custodian effective January 2, 2025 at an hourly rate of \$21.16 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union and subject to the continued receipt of external funding;
- appoint Adam Dwiggins to the full-time grant-funded position of Grounds Worker effective January 2, 2025 at an hourly rate of \$21.78 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union and subject to the continued receipt of external funding;
- appoint Angie McVey to the full-time administrative position of Senior Coordinator College Advancement effective December 19, 2024 at an annual salary of \$50,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- ratify the appointment of Anfirnee Wilkinson to the full-time position of Commissioned Public Safety Officer at the Belleville Campus effective December 4, 2024 at an annual salary of \$45,760 and subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen’s Benevolent Labor Committee - SWIC Public Safety Employees Union, 2022-2025;
- hire/ratify the part-time hire of the following individuals:

Patti Thoman	Accounts Receivable/Clerk Asst SWIC EE \$15.30/hr	01-06-25
Lydia Wright	Library Services Assistant-SWGCC SWIC EE \$15.00/hr	01-06-25
Anyia Johnson	Library Services Assistant BC SWIC EE \$15.00/hr	01-06-25
Lisa Johnson	Tutor Adult Ed and Literacy PTNU \$26.50/hr	01-06-25

Lauren McLaughlin	Tutor Adult Ed and Literacy PTNU \$26.50/hr	01-06-25
Tabitha Buffard	LACE Instructor, Respiratory Care PTNU \$20.37/hr	01-06-25
Caleb Gailey	LACE Instructor, Physical Therapy PTNU \$20.37/hr	01-06-25
Molly Lewis	LACE Instructor, Physical Therapy PTNU \$20.37/hr	01-06-25
Casey Fair	Physical Fitness Assistant SWIC EE \$17.18/hr	01-02-25
Alexis Reeb	Custodian Local 148 \$15.37/hr	01-02-25
Eric Waszak	Commissioned Public Safety Officer BC SWIC-PBLC \$20.00/hr	01-02-25
Alma Karabas	Private Pilot Fixed Wing	01-02-25
Andrew Duhamell	PTNU \$38.00/hr	01-02-25
Andy Heifner	AND	01-02-25
Daniel Backer	Advanced Fixed Wing/Rotary	01-02-25
Daniel Southerd	PTNU \$45.00/hr	01-02-25
Dean Pace		01-02-25
Dillon Jordan		01-02-25
Donald Drake		01-02-25
Eric Braaten		01-02-25
Forrest Crawford		01-02-25
Hudson Pettit		01-02-25
Isaac Faibisoff		01-02-25
Jake Ervin		01-02-25
James Moseley		01-02-25
Joe Gates		01-02-25
Kevin Heatherton		01-02-25
Michael Wade		01-02-25
Ed Breuchaud	Instructor Adult Ed & Literacy	01-06-25
Ellen Jacobs	Instructor Adult Ed & Literacy	01-06-25
James Jump	Instructor Adult Ed & Literacy	01-06-25
Alex Thomure	Instructor Art	01-06-25
Carlee Caspari	Instructor Early Childhood Edu	01-06-25
Brian Jun	Instructor Film	01-06-25
Melissa Ray	Instructor Music	01-06-25
Roxanna Laswell	Instructor Paralegal Studies	01-06-25
Jeanette Kline	Instructor Medical Assistant	01-06-25

Sabine Sagner	Instructor Nursing Clinical	01-06-25
Deidra Dace-Murkey	Instructor Nursing Education	01-06-25
Cylee Coney	Instructor Medical Terminology	01-06-25
Molly Lewis	Instructor Physical Therapy Asst	01-06-25
Sarah Lipford	Instructor Nurse Assistant	01-06-25
Angelica Mercado	Instructor Nurse Assistant	01-06-25
Morgan Riddick	Instructor Practical Nursing Clinical	03-17-25
Z'Kaye Hall	Instructor Health & Exercise Science	01-06-25
LeAnne Kniepkamp	Instructor Chemistry	01-06-25;

- initiate a part-time coaching contract for Casey Fair, Men’s JV Head Baseball Coach, PTNU Tier I, effective January 2, 2025 for the 24-25 academic year at a salary of \$8,000.00;
- ratify the employment start dates for the following:

Randall Meeks
Part-time Electrical/Electronic Instructor
October 24, 2024 from October 14, 2024

Gregory Hadden
Full-time Custodian
December 2, 2024 from November 18, 2024;

- advertise the following positions:

Full-time Administrative position:	Athletic Trainer
Full-time Administrative position:	Recruitment and Retention Specialist (continuous)
Full-time Faculty position:	LPN/CNA Instructor
Full-time Faculty position:	EMT/Paramedic Coordinator/Instructor
Full-time SWIC EE position:	Workforce Development Coordinator
Full-time SWIC EE position:	Student Accounts Receivable Clerk
Part-time SWIC EE position:	Computer Support Technician

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

ITEMS PULLED FROM THE AGENDA

CFO Wheeler presented a request to purchase two Genie lifts for district-wide use from Wiese, St. Louis, MO in the amount of \$108,365.16 utilizing budgeted departmental funds. Trustee Tippett stated forty feet lifts are rented by contractors and questioned if it is better to buy one or rent one, adding that maintenance and proper training could be liability issues.

MOTION 12-18-24:05

Mr. Tippett moved, seconded by Mr. Campo, to purchase one Genie lift Model GR-20 for district-wide use from Wiese, St. Louis, MO in the amount of \$22,036.16 utilizing budgeted departmental funds. Upon a roll call vote, those trustees voting aye were Mr.

Campo, Mr. McPeak, Mr. Morton, Mr. Tippet and Mr. Raftopoulos. Nays: none.
Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

CFO Wheeler presented a request to approve pricing for replacement of the lobby roof and exterior insulation finishing system (EIFS) at the former Lynx Lodge, Belleville, Illinois from Weatherproofing Technologies, Incorporated, a subsidiary of Tremco, Incorporated, in the amount of \$435,901 utilizing Southwestern Illinois Justice and Workforce Development Campus funds. Trustee Tippet questioned if Tremco is a general contractor as the majority of their work is civil work. Mr. Tippet suggested putting out in a smaller bid packet and have a licensed engineer sign off on it.

MOTION 12-18-24:06

Mr. Tippet moved, seconded by Mr. Morton, to approve pricing for replacement of the lobby roof and exterior insulation finishing system (EIFS) at the former Lynx Lodge, Belleville, Illinois from Weatherproofing Technologies, Incorporated, a subsidiary of Tremco, Incorporated, in the amount of \$435,901 utilizing Southwestern Illinois Justice and Workforce Development Campus funds. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippet and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

CFO Wheeler presented a request to approve a Health Life Safety Survey, a site survey, and AutoCAD drawings of the Fairview Heights Campus from FGM Architects, Fairview Heights, IL in the amount of \$34,360 utilizing excess Protection Health Safety (PHS) funds. Trustee Tippet questioned if FGM would do an extensive survey as he has questions and wants additional information, such as the plumbing system; size of the pipes; location of the pipes; are they insulated; what about the ductwork; structural steel framing; walls (is there any damage); drywall, brick, etc.

Mr. Tippet suggested putting this project on hold until his concerns could be addressed. Trustee Morton asked how administration's timeline would be affected if this work was paused. Chief Officer Tebbe stated the timeline wouldn't be affected as we are looking at a year or so down the road. The topic was sent back to committee.

TAX LEVY RESOLUTIONS

MOTION 12-18-24:07

Mr. Morton moved, seconded by Mr. Campo, to adopt by title only Resolution Adopting Calendar Year 2024 Tax Levy. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, and Mr. Raftopoulos. Nays: Mr. Tippet. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

MOTION 12-18-24:08

Mr. Morton moved, seconded by Mr. Campo, to adopt Resolution Adopting Calendar Year 2024 Tax Levy. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, and Mr. Raftopoulos. Nays: Mr. Tippet. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

MOTION 12-18-24:09

Mr. Morton moved, seconded by Mr. McPeak, to adopt by title only Resolution to Approve Protection, Health and Safety Projects for FY 26. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

MOTION 12-18-24:10

Mr. Morton moved, seconded by Mr. McPeak, to adopt Resolution to Approve Protection, Health and Safety Projects for FY 26. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

REPORTS

President's Report

President Mance wished everyone Happy Holidays and is looking forward to seeing everybody in January 2025.

ICCTA Report

There was no report from the ICCTA.

Attorney's Report

Mr. Hoerner presented A Resolution to Authorize Property Tax Abatement for Dayton Freight Lines, Inc. Collinsville Truck Terminal Development for adoption. The college would realize approximately \$219K over twenty years, which is approximately \$18-20K a year. Five other taxing districts have approved. A lengthy discussion ensued with unanswered questions posed.

MOTION 12-18-24:11

Mr. McPeak moved, seconded by Mr. Tippett, to table the topic until next month in order to obtain answers to the questions. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, Mr. Tippett and Mr. Raftopoulos. Nays: none. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

MISCELLANEOUS

MOTION 12-18-24:12

Mr. Morton moved, seconded by Mr. McPeak, to approve the 2025 Meeting Schedule for the Board of Trustees and its committees.

MOTION 12-18-24:12Aa

Mr. Tippett moved, seconded by Mr. McPeak, to eliminate the committee meetings and to move to one meeting per month. Upon a roll call vote, those trustees voting aye were Mr. Tippett. Nays: Mr. Campo, Mr. McPeak, Mr. Morton and Mr. Raftopoulos. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **FAILED**

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak, Mr. Morton, and Mr. Raftopoulos. Nays: Mr. Tippett. Absent: Ms. Ashford (opinion), Mr. Burke and Ms. Vallett. **PASSED**

ADJOURNMENT

Mr. Morton moved, seconded by Mr. McPeak, to adjourn the meeting at 6:50 p.m. Upon a voice vote, the motion carried.

Approved: **01-22-25**

Respectfully submitted,

Nick Raftopoulos
Board Chairman

Beverly J. Fiss
Secretary to the Board of Trustees