

Office of Financial Aid, Veteran Services and Student Employment

2500 Carlyle Avenue • Belleville, IL 62221-5899

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STUDENT INCOME & BENEFIT VERIFICATION FORM

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, SWIC is required to compare your FAFSA with the information on this form and with any other required documents. If there are differences, your FAFSA information may need to be corrected. **You must complete and sign this form, attach any required documents, and submit the form and other required documents to the Financial Aid Office at SWIC. We may ask for additional information.** If you have questions about verification, contact our office as soon as possible so that your financial aid will not be delayed.

PLEASE NOTE: If we have reason to believe any information is inaccurate, we may request additional documentation.

A. STUDENT INFORMATION

 Student Last Name First Name M.I. SWIC Student ID Number

B. STUDENT’S DATA REQUIRED, (PLUS SPOUSE’S, IF MARRIED AND NOT SEPARATED)

Full Name	Date of Birth	Relationship	SSN
		SELF	
		(SPOUSE)	

C. BENEFITS RECEIVED FOR HOUSEHOLD

Complete this section to indicate benefits/assistance received by student, spouse, or other members of your household. **PLEASE NOTE:** Members of your household means those people who qualify to be included in your **family size following the 2024-2025 FAFSA instructions**, not necessarily everyone who lives in your house.

Benefit	Received 2022 and/or 2023?	Benefit/Other Assistance	Received 2022 and/or 2023?
WIC	Yes No	Federal Housing Assistance	Yes No
Free or Reduced Price Lunch	Yes No	LIHEAP, Circuit Breaker, or other Energy Assistance Program	Yes No
TANF	Yes No	Veteran Education Benefits	Yes No
SSI (Supplemental Security Income)	Yes No	Social Security Benefits (<u>NOT</u> SSI)	Yes No
Medicaid	Yes No	Financial Aid/Scholarships	Yes No
SNAP/Food Stamps	Yes No	Earned Income Credit (EIC)	

Student's Name: _____ SWIC ID Number: _____

D. STUDENT/SPOUSE INCOME EARNED FROM WORKING

Did you/your spouse file 2022 federal tax return(s)?

Yes If not already submitted to us, and you did not utilize the Direct Data Exchange (DDX) on the 2024-2025 FAFSA, submit 2022 federal tax return documentation for each tax filer--a copy of your/your spouse's 2022 IRS tax return transcript(s) or signed federal tax return(s) (IRS 1040, including Schedules 1, 2, and 3, if filed). See <https://www.swic.edu/students/services/financial-aid/irs-tax-return-transcript-request> for how to request the tax return transcript. Copies of W-2s and 1099s are not required for tax filers at this time unless specifically requested otherwise.

No 1) If you/your spouse did not file a 2022 federal tax return and were not required to, contact our office to obtain a non-filing form for completion for each non-filer (if you do not already have access to one), and also provide the information requested in D2 and D3, below. (It is not required at this time, but there is a possibility you will later be asked to provide our office with official IRS documentation of the non-filing status.)

- 2) Enter all 2022 earned income information for you/your spouse, below.
- 3) Submit copies of all 2022 W-2s received, as well as any 1099 forms, if applicable.

NON-FILERS: Fill in columns below for ALL income you/your spouse earned from working in 2022. If one or both of you had 0 earned income, enter the person's name, along with N/A and \$0.

Employee's Name	Employer's Name	Annual Amount Earned in 2022	IRS W-2 Provided? Yes or No*
		\$	
		\$	
		\$	
		\$	

*If W-2 was not received, explain why: _____

E. STUDENT/SPOUSE UNTAXED INCOME

Report annual amounts for 2022. Enter "0" if not applicable. Do not include below any of the benefits/assistance listed in Section C on page 1.

Untaxed Income Type	Annual Amount in 2022
Unemployment compensation received, if not reported as income on a 2022 federal tax return.	\$
Child support received for children in household. (Don't include foster care or adoption payments.)	\$
Workers' compensation.	\$
Disability payments (OTHER THAN SSI or SSDI Social Security disability benefits).	\$
Alimony received, if not reported as income on a 2022 federal tax return.	\$
Veterans noneducation benefits (such as Disability, Death Pension, Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances).	\$
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). (Don't include military housing.)	\$
Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D,E,F,G, H and S. Don't include amounts reported in code DD.	\$
Other untaxed income not reported above or on 2022 federal tax return. **ALSO SPECIFY SOURCE(S) OF THIS OTHER UNTAXED INCOME:	**\$

F. INCARCERATION (DOCUMENTATION MAY BE REQUESTED)

In 2022, were you or your spouse incarcerated?

No

Yes (Name) _____ was incarcerated from ____/____/2022 to ____/____/2022.

Student's Name: _____ SWIC ID Number: _____

G. HOUSEHOLD ARRANGEMENT (PLEASE READ CAREFULLY AND RESPOND THOROUGHLY)

1. In 2022, did friends, relatives, or others help support you and/or your household members?

No

Yes (If "Yes," also complete section G2.)

2. If "Yes," check the one box that applied to you in 2022, and fill in the spaces for the one you checked:

A) (Name) _____ (Relationship) _____ allowed us to live with them rent-free in 2022. They did not pay for any obligations on our behalf.

B) (Name) _____ (Relationship) _____ allowed us to live with them in 2022, and they helped pay for some of our personal obligations (example: bills, transportation). Also complete section G3.

C) We had our own residence in 2022, but (Name) _____ (Relationship) _____ provided financial assistance to help pay for some of our personal obligations (example: bills, transportation). Also complete section G3.

3. If someone helped you pay for personal obligations (see 2B/2C above) in 2022, complete the following section accordingly.

Person(s) Receiving Support	Support Helped Pay For	2022 Annual Amount
		\$
		\$
		\$

H. ADDITIONAL INFORMATION (PLEASE READ CAREFULLY AND RESPOND THOROUGHLY)

REQUIRED—Related to 2022: Please provide a written description of how you and your household members lived on the income reported for 2022. Insufficient information will delay processing of your file. DO NOT LEAVE BLANK.

REQUIRED—Related to current situation: If your current situation is significantly different than in 2022, explain here. (Give specific details about how your situation has changed, including current employment and benefits received, and if where you live/who you live with is different. Be prepared to provide documentation if asked.) If your current situation is basically the same as in 2022, clearly state that. Insufficient information will delay processing of your file. DO NOT LEAVE BLANK.

I. CERTIFICATION AND SIGNATURE

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. Falsification of information is subject to prosecution.

Student's Signature

Date

Spouse's Signature (Optional)

Date